

AGENDA OF MEETING

Purpose of Meeting:	Fire Standards Council Spring 2012 Meeting		
Date:	January 30, 2012	Location:	Baranof Westmark 127 North Franklin Street Juneau, AK 99801 Douglas Meeting Room
Time:	9 am – 5 pm		
Minute Version	120201 v9		
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I. Call to Order - Chair – Buddy Lane	0900			
House rules – Chair – Buddy Lane - Review Coffee, cell phones, breaks.				
II. Roll Call - Chair – Buddy Lane	0905			
<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> Seat A/Greg Coon- Vice Chairman Seat B/Bryan (Buddy) Lane- Chairman Seat C/ Al Stevens Seat D/ *Brian C. Davis Seat E/ Bryan Crisp Seat F/Chris Steeves Seat G/ Vacant (as of 1/3/12) </td> <td style="width: 50%; vertical-align: top;"> Seat H/ Robert Dennard Seat I/ John Downes Seat J/ David Gibbs Seat K/ State Fire Marshal designee Admin.-Gordon Descutner Admin.- Aubrey Raby </td> <td style="width: 10%; vertical-align: middle; text-align: center;">*Absent excused</td> </tr> </table>	Seat A/Greg Coon- Vice Chairman Seat B/Bryan (Buddy) Lane- Chairman Seat C/ Al Stevens Seat D/ *Brian C. Davis Seat E/ Bryan Crisp Seat F/Chris Steeves Seat G/ Vacant (as of 1/3/12)	Seat H/ Robert Dennard Seat I/ John Downes Seat J/ David Gibbs Seat K/ State Fire Marshal designee Admin.-Gordon Descutner Admin.- Aubrey Raby	*Absent excused	
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III. Approval of Agenda – Chair – Buddy Lane – Action	0910			
<ul style="list-style-type: none"> • <i>Gibbs moved to approve agenda, Downes seconded.</i> • <i>Descutner- add discussion of Marine Firefighter Under New Business and Chair/ Vice Chair selection staggering</i> • <i>Amended agenda passed in unanimous.</i> 				
IV. Approval of Minutes – Chair – Buddy Lane - Action	0915			
<ul style="list-style-type: none"> A. 9/19/2011 B. Coon moves to approve the minutes, Downes seconds, passed unanimously 				
V. Visitor Recognition- Chair – Buddy Lane- Action	0920			
<ul style="list-style-type: none"> A. Nathan Young Training Officer from CCFR. B. Jason Hooley- Boards and Commissions Director. Here to thank the Council members for their service. He is currently spending time at the capitol building dealing with legislative items. After that is done he will be able to focus on getting our last seat filled. Wants to find a rural candidate to preserve geographic balance. Requests permission to greet each member of the council. Approved. 				
VI. Review SWOT Grid – Chair – Buddy Lane - Report	0930			
<ul style="list-style-type: none"> A. Descutner- Intent of review is to keep objectives foremost in mind when conducting business. B. Gibbs- wants to verify that we will be addressing curriculum portion of statutory authority wording. Descutner- is covered under new business. 				
VII. Review of (Statute) Strategic Plan – Chair – Buddy Lane - Report				
<ul style="list-style-type: none"> A. Review only. 				
VIII. Administrator’s Report – Administrator – Gordon Descutner	0935			
<ul style="list-style-type: none"> A. Communication- <ul style="list-style-type: none"> 1. AFSC List Serve Report- 64 active members listed; 364 on the Fire Training Listserve <ul style="list-style-type: none"> a) Found that attachments fall off in archival, will look at ways to work 				

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	<p style="padding-left: 40px;">around this.</p> <p>2. Cloud Storage is not acceptable with the SOA. Have established web directories for Council information distribution.</p> <p style="padding-left: 40px;">a) Will continue to utilize web based directory for Council, Certifying Officers, and Committees.</p>
	<p>B. Budget Report</p> <p>1. FY13 Governors Operating Budget</p> <p style="padding-left: 40px;">a. Chris – Question about receipt projection. Descutner – the number is reflective of the AFSC total receipt authority, not what we actually expect to collect.</p> <p style="padding-left: 40px;">b. Gibbs – Do we have an opportunity to collect Federal Grants? Descutner – We do, there are staff through DPS that manage grants. Gibbs – As the administrator, is that something you are looking at pursuing? Descutner – Yes.</p> <p>2. AFSC 12/31/11</p> <p style="padding-left: 40px;">a. Receipt numbers are approximate and subject to change as year progresses.</p>
	<p>C. Missions and Measures Report</p> <p>1. Reviewed process and have identified that standards may have multiple levels of certification. Future reports will reflect change in terminology.</p> <p>2. Overshot target goal in 2010, and did not meet in 2011 year because of residual work related to the items adopted the previous year.</p> <p>3. Anticipate that next year we will have a decrease in the number of certification levels due to the terminology shift. 32 levels identified. Most are active, some are not and need to be removed if we no longer offer them.</p>
	<p>D. CO Program Update</p> <p>1. Manual Updates complete</p> <p style="padding-left: 40px;">a. Language has been updated to reflect change to Directives. Comments received have addressed clarification and wording.</p> <p style="padding-left: 40px;">b. Lane – how many active CO's do we have? Descutner – last check was about 30 with ten more in the works. So far we haven't had unfilled assignments. Looking at developing an accountability list to ensure CO's do at least one assignment a year to keep current. Will probably need to do another CO refresher training session in the next few years.</p> <p style="padding-left: 40px;">c. Lane – are there any areas we have a hard time filling? Descutner – really only Southeast, but nothing catastrophic yet.</p>
	<p>E. Certification Report</p> <p>1. FY 2011 Final</p> <p style="padding-left: 40px;">a. Rough counts listed. Keeping in mind fee is only averaged per certification. Sometimes applications have multiple levels which affects the fee.</p> <p style="padding-left: 40px;">b. Steeves – No money listed with EVD program? Descutner – correct, just tracking number of certificates issued. Will now have an application fee for this level.</p> <p>2. FY12 2nd Quarter Estimates</p> <p style="padding-left: 40px;">a. Just a snapshot of counts to date. Should be a busy spring.</p>

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	<p>F. Legal Regulations Update</p> <ol style="list-style-type: none"> 1. Seat adding Bill: <ol style="list-style-type: none"> a. Bill still not on floor yet. From discussions with Hooley and Howell there are not any anticipated holdups once it hits the floor. b. Lane- clarify what the bill is for record. Descutner - We are adding a seat for the chiefs, designating one for the AK Prof FF Assn, and rewording the firefighter association to specific representation. Real impact to council will be specific to travel budget, estimated at \$2200 fiscal note. c. Lane – Who will introduce this? Descutner – Representative Craig Johnson. Can check BASIS page to get notification of action on bills. 2. Barrier Crimes List – <ol style="list-style-type: none"> a) On hold. Have draft ready. Will look at more closely fall of 2012. No action yet. 	
	<p>G. Administrative Items</p> <ol style="list-style-type: none"> 1. Reciprocity review- only available to IFSAC or ProBoard certificates. Program is dictated by our accreditation through these associations. Other candidates can pursue equivalency challenge through Training Officer. 	
	<ol style="list-style-type: none"> 2. Certification Directives update- being done as program documents need overall updates. 	
	<ol style="list-style-type: none"> 3. Standards Updates List – list has been reviewed and we will be going into more detail later in the agenda. 	
	<ol style="list-style-type: none"> 4. Live Fire reference language – had a question about wording, it was checked and found to be accurate. 	
	<p>H. New member introduction</p> <ol style="list-style-type: none"> 1. Crisp is with Nikiski and is the designated training guy. Originally from Kodiak with the Coast Guard, before that he was originally from Richmond Virginia with a Fire and Rescue group. 2. Todd is the designee for the State Fire Marshall’s office. Located here in Juneau, if you have any questions or need anything give him a call. 3. The seat for community less than 2500 is empty since Nemeth resigned. B&C is still working on finding a rural Alaska representative. 	
Break		1000
IX. Technical Advisory Committee- Progress Reports		1015
	<p>Standards and Certification Summary- Current List Review</p> <ol style="list-style-type: none"> 1. Descutner – There are changes clarifying Titles, Levels, Accredited status, (submitted for ProBoard firefighter I , II, HMA and HMO.), the Standard being used, Number of standards, Edition, next revision timetable. 	
	<p>NFPA 472: Haz Mat- Unassigned</p> <ul style="list-style-type: none"> • Accreditation correlations and subsequent updates all completed. • Previously headed by Fish, who is no longer on the Council. • Revisions and correlations have been completed and rolled out. Was able to streamline the practicals. Left skill sheets live online for a training resource. • NFPA is looking at putting JPRs in this standard which would result in a full 	<p>Coon and Gibbs talk about agenda scheduling to discuss HMO lead.</p>

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	<p>overhaul down the road.</p> <ul style="list-style-type: none"> • Requests nominations for the HazMat lead. Jim Vignolla, Tony White, Feb 7-12 will have a statewide hazmat meeting in Fairbanks, may open up more possibilities. • Gibbs - may have some influence on the agenda if you want to get time to present. Will talk to Coon about scheduling. • Descutner - committee lead serves as guidance and field input. Drafting documents is done by Descutner. Tries to minimize time impact on leads. • STATUS: LIVE 	
	<p>NFPA 1001: Fire Fighter- Greg Coon-</p> <ul style="list-style-type: none"> • Accreditation correlations and subsequent updates completed • Did bulk of work a couple of years ago. Nothing to report. • Descutner – Have the directives updated and is consistent with our change to directives. At ProBoard meeting report that NFPA may remove 1 minute requirement and wording around public safety adjusted. Only big change is how are we going to manage the test banks? What is Council’s role in curriculum? Need to provide information to public that provides them with enough information to know how to prepare for exam. Are we going to limit it to a few select publications? • Young- CCFR uses fire engineering curriculum. • Descutner – test banks not currently vetted to that curriculum. Coon-vetting test banks to curriculum takes a lot of time as more books come available we may just need to clarify which books the banks have been vetted to. • Descutner – Any new test banks would have to be correlated and included in the accreditation packet, adding test banks would increase the administrative work load beyond sustainability. Have a couple years before action actually has to happen again. • Lane – Did you vet the question against the standard? • Coon – Check if question is in the texts and the standard before the question is validated. • Descutner – our accreditation does not require we correlate to multiple texts, one is sufficient. • Stevens- Statute does state that AFSC will state the curriculum. Council should state which text the test bank is vetted to, if the training officer chooses to use another text they understand that the test is vetted to only the authorized curriculum. Council is understaffed to meet what we’ve been tasked with. • Gibbs – could an organization pay to have an independent curriculum to be vetted? • Lane – Only issue is you lose hundreds of questions for each additional text you get vetted to. Gibbs – If the organization does the correlation work that would work better? Lane - yes • Gibbs – suggests we have a process for periodically validating our test banks. • Lane – Built into the NFPA revision process. 	<p>Update course notification form to request what curriculum for course.</p>

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	<ul style="list-style-type: none"> • Steeves – could we get statistics on curriculum sales from the western fire chief book store? Or maybe a survey for fire chiefs. • Coon – need to make sure we correlate to the most popular texts if we choose to correlation to a limited number. • Descutner - Should work on staying abreast of the changes so we can update the program quickly in the next revision. • STATUS: LIVE
	<p>NFPA 1002: Driver Operator- Greg Coon</p> <ul style="list-style-type: none"> • Documents have been updated to final status. Do not have a mechanism to test to this level. An entity cannot teach the class until TEB authorizes an organization to teach the class. Will be working with UAF department and TEB to get a live testing process by sometime early summer. Has a sample curriculum ready for review. Test bank has not been vetted. Don't want to create a curriculum that doesn't meet the written test needs. • Descutner – the directive is done for Driver Operator. TEB controls accrediting additional programs. • Stevens – Likes the idea of having one specific department developing a program to give other departments a starting point. Crisp – used the state skill sheets in conjunction with material and it worked fantastically. Test is slated for completion before May IFSAC audit. • STATUS: PILOT DIRECTIVE- PENDING TEB ACCREDITATION APPROVAL
	<p>NFPA 1003: Airport Firefighter- Dan Grimes</p> <ul style="list-style-type: none"> • Descutner - No major changes, most of that work was complete before last meeting. All updates have been implemented. • STATUS: LIVE
	<p>NFPA 1021: Fire Officer- Robert Dennard</p> <ul style="list-style-type: none"> • Fire Officer I Accreditation correlations and subsequent updates have all been updated, everything is live. • STATUS: LIVE
	<p>NFPA 1033: Certified Fire Investigator – Al Stevens</p> <ul style="list-style-type: none"> • Accomplished what we wanted to accomplish. The FIT level has been easy to manage and hasn't had any problems. Ran pilot course for CFI. The NFA course was handed off to the State. Was the test bank NFA? • Descutner- no it was a vetted test bank from PTS. All updates have been completed. Working on getting this level added to our accreditation in May with IFSAC. • STATUS: LIVE
	<p>NFPA 1035: Fire Life Safety Educator/JFIS- Gordon Descutner (For Mahlon Greene)</p> <ul style="list-style-type: none"> • Is a viable set of materials, has not been any requests for certification at this level for quite some time. Would like to hear some input from the constituency on what we are doing with the directive. Wants to work with TEB on this level. • STATUS: LIVE- REVISION WARRANTED

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	<p>NFPA 1041: Fire Instructor- Unassigned</p> <ul style="list-style-type: none"> • FSI I Accreditation correlations and subsequent updates <ul style="list-style-type: none"> ○ Directive has not been changed because we are looking at 2012 standard, but it would require revalidating the test banks before we did this. Recommends staying with the materials we have on the 2007 edition. Would like a committee lead assigned for consultation on changes. No council members desire to take the lead on this level. Recommends Jack Smith for committee lead. • FSI II Accreditation correlations and subsequent updates • STATUS: LIVE 	<p>Jack Smith designated for lead</p>
	<p>NFPA 1061: Telecommunicator- Unassigned</p> <ul style="list-style-type: none"> • Adopted a couple years ago after being solicited by the telecommunicator organizations. No directive has yet been developed because there has been no public demand for certification for this level. • Lane – There is a telecommunication conference in Anchorage, suggest we go over and initiate contacts. Get a direction on where we want to go. Descutner – we have due diligence to go back to that group to get their feedback on path forward. • Gibbs – can serve as the liaison to facilitate communication, not as committee lead. • STATUS: STANDARD ONLY- NO DIRECTIVE 	<p>Descutner coordinate with Gibbs to get contact arranged for final direction.</p>
	<p>*NFPA 1403: AK Live Fire Training Standard- Unassigned</p> <ul style="list-style-type: none"> • Need a lead assigned. Kuhnert is interested in the committee. Steeves offered to be the committee lead on this level. • Steeves – believes the current 1403 is improved and may be usable as is with no state specific modifications. A lot of the old definitions are not the same anymore. From a safety standpoint it is a completely different document. • Descutner - Anticipates that after the accreditation visits we will need this revised and more clearly linked with FF training requirements. • STATUS: LIVE- NEEDS REVISION UPDATE 	<p>Steeves committee lead. Dan Kuhnert is vice chair and towards top of priority list.</p>
	<p>*NFPA 1407/AK RIT- Brian Davis</p> <ul style="list-style-type: none"> • Currently live, but needs revision. Listed under old business • Stevens – wants to make sure Young will be available for the old business section. • STATUS: LIVE- NEEDS REVISION UPDATE 	
	<p>NFPA 1521: Safety Officer- Unassigned</p> <ul style="list-style-type: none"> • Previously Jeff Dobson had been assigned. Have adopted standard, but don't have proqual because 1521 is not designed to be a proqual. Recognizing classes or working on directives that are consistent with a certain course is realistic. At what point in time do we do that from a priority list? There will be a lot of work to create a directive that results in testing and certification. • Lane – are there a lot of people waiting for certification on this? Descutner – That information is not available. 	<p>Crisp – committee lead for 1521. Very low on priority, may come off.</p>

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	<ul style="list-style-type: none"> • Lane – maybe include this question in the survey. • Crisp – current NFA class does not meet the standard. • Lane – Does this need to be removed from agendas until there is a push to make forward motion? • Crisp – volunteers to be committee lead. • Lane – maybe by fall have a report ready? • STATUS: STANDARD ONLY- NO DIRECTIVE
	<p>*AK Rural Fire Protection Specialist- Steve Schreck (Related: Apprentice & Basic FF programs)</p> <ul style="list-style-type: none"> • Current status is live, program needs directive updates. Schreck maintains and manages this program. Likes the separation in the program since it can not be confused with the firefighter directive. Fire standards council needs to decide what our role is in this program. Not being conducted in the same format as all our other levels. • Lane – original programs developed off of the 1001 standard from ten years ago. Needs to be updated and AFSC should be a part of updating it. • Descutner – once we get a rural representative they would be the logical lead for the committee. • Apprentice is really the basic ff designed for under 18 to minimize risk. Need to update this program to get the most value from the trainings that take place in rural areas. • STATUS: LIVE- NEEDS REVISION UPDATE
	<i>*Listed on webpage summary, but no committee designated</i>
X.	Preview on Old Business Items
	<p>A. Rapid Intervention Technician- Gordon Descutner (for Brian Davis)</p> <ul style="list-style-type: none"> • Report from Brian- RIT program has not been directly owned by AFSC. Currently under deferred management. Need to clarify AFSC's roll in the program. Davis agrees there are some discrepancies with current process. Only desire is that the directive continues to provide value to the public user groups. Davis has started soliciting help to get a committee started for identifying a standard to seed our directive around. • Descutner will work to ensure the council is included in communications on the directive related items going forward. Davis committed to a report to present in early spring. • Stevens – Davis has done a great job in bringing RIT into Alaska. AFSC is charging for the certificates and issuing the certifications, but don't have final ownership on this level. Need to get this into a directive so that everyone in the state of Alaska has a set standard they can follow through from start to end. • Lane – If someone wants to start teaching the class, do they have to go through TEB? • Coon - direction from TEB to accredit, was to petition AFSC for new program, or coordinate with the RIT Team to get certification through them. Was extremely difficult if you wanted to get Train the Trainer certification.

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	<ul style="list-style-type: none"> • Crisp – just got their accreditation through TEB this last year after several years of effort. Does TEB have the authority or do we? • Stevens – TEB doesn't have a statute. Coon – To clarify, are you saying it should be the AFSC as the accrediting entity? • Crisp – Yes. • Descutner - AFSC problem with administering this level is that it is not currently consistent with the other directive template. Need to define how to implement consistency. • Lane – Can't go too far in this discussion without feedback from the public and a motion. • Stevens – Invites Young to come up and provide history on the program. • Young – Very important program that challenges senior members and gives them needed skills that have been lacking. Right on the head on the process and accreditation method. One thing to focus on is to keep the testing process different from other courses. Full day of testing with four scenarios that throws that entire student base into scenario based testing. Have to successfully manage the group in a real life experience. Encourages us to keep the scenario testing component in the certification method. Agrees with other comments already made and feels the body is going in the right direction. • Lane – Is it possible for the test administration in a scenario to take place and not have each student observed on the skills they are getting checked off on? • Young – All students are informed they must come prepared to complete each task. • Lane - test validation must have each individual checked off on the selected skills. • Young – Look at adjusting the mandatory and randoms to shift towards a team driven validation. • Lane – concerned that this might make room for a candidate to slip through on individual skill sheets in a group setting. • Descutner - Feels there is a work around that would preserve randomness to the scenario so that people with weak points can't hang back and avoid hard tasks. • Stevens – Suggests that although we always just have one person on the committee, suggests having a South East representative on the committee. 	
	<p>B. NFPA 1002: Driver Operator</p> <ul style="list-style-type: none"> • Discussed under Technical Report; no further discussion or action needed. 	
XI. Lunch		1130
XII. Public Comment		1315
	<p>A. General comments not otherwise listed</p> <ul style="list-style-type: none"> • Dave Hull introduced Quinn Sharkey and Jim Gaines. • Quinn Sharkey - EMS data collection manager at the state office. Position 	

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had been vacant for some time and will be working with a lot of the various departments over the coming years. We are working on initiatives to reduce the amount of reporting that fire based EMS services have to do. Hope to have single reporting up in a couple months. Have a staffing issue on certifications so be patient while they work through the back log of applications. Will stay around for a few minutes after if you have questions. Will be meeting with the chiefs.

- Jim Gaines, Ems training coordinators, training and programs manager, manages certification system over the next few months. Only three people in the office at the moment. Most important project is a rewrite of the EMS regulations. Primary focus of the regulation changes is changing scopes of practice and trying to equalize the national model and Alaska models. In so doing we are going to be adding one certification level and one EMT IV won't be created but the scopes of practice will be adjusted for a certified first responder EMR level. For those agencies that want a credentialed person will provide the vehicle for less than EMT I, but still official state credential. Will be opening up public comment and approved by January 1 of 2013. Alaska will retain its own unique flavor but will work to equalize to national levels.
- Gaylen Brevik – Worked in Fire Service in AK since 1977, NFPA 1005. Exhibit 21 (appendix A) is his written comments. A couple of decades ago we worked hard on getting something called Alaska State Fire Commission which morphed into AFSC. Wants to complement the council on what this group has done quite a lot to improve the resources to training officers and the difference we have made on the first responders. Is a proponent of this council adopting the actual NFPA 1005 standard.
 - Instructors will have distinct direction. This is very specific job related criteria. Safer response is the end result.
 - Alaska is going to be consistent with the rest of the USA and that is important when you relate all of this to the type of vessels that are highly regulated by coded regulations. There are already coded regulations that state responders WILL meet NFPA 1005. This allows the vessel crews to know what level of training responders will be trained to.
 - The standard is not limiting. This standard is not for everyone, not for all the port responders. Two performance levels in 1005. Marine 1 is a recon guy who works in cold and warm zones. Must be a firefighter II NFPA 1001 first. This prerequisite would eliminate some departments from attending, but if someone wanted to be able to attend for knowledge without certification they would probably be allowed. TEB would still be able to create custom courses for unique port needs with certificates of attendance as opposed to certification at NFPA levels. Marine II is a hot zone responder. There are special conditions that apply, just like all fires. Petroleum hauling ships must have a Shipboard Response Plan must indicate who would respond in what time frame. Juneau has a signed agreement with a salvage company with the fuel barges. It's not an easy simple fix, simple is better. If we try to expand the standard its not going to be common with the rest of the US and freighters going into other ports. Because of the courses TEB has

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<p>helped put together, there are resources to help get the curriculum together. Our instructors get pretty innovative to meet the requirements. Trusts we will continue to work really hard in making the responders as safe as possible. Hopes we vote for NFPA 1005 in its entirety.</p> <ul style="list-style-type: none"> • Lane - Any questions? Coon – Could you repeat what you said about mariners being required to meet 1005? • Brevik- Shipper must comply with writing a fire control plan and must be specific if it hauls petroleum products. In that CFR when you write the plan the responders must meet 1005 standard. • Jodie Hettrick – Just on line to answer questions. 	
XIII. Old Business – Chair – Buddy Lane - Report	1330
<p>A. Marine Firefighting for Land Based Firefighters- TEB/Descutner</p> <ul style="list-style-type: none"> • Descutner – All related marine material was distributed to Council members before the meeting including committee reports for 1005 and the AK Standard and written public comment. • Coon moves to adopt the standard as written, seconded by Downes, opened for discussion. • Hettrick – they added unique to Alaska requirements to try to meet the needs of rural Alaska. • Stevens – When we first met they asked the firefighters what their needs were via job task analysis approach. 1005 does not address anything less than 50 feet. Comparing JTA to 1005, it didn't meet 100% what everyone was looking for. JTA only measures when they currently do now. 1005 looks at what they should be doing. As representing the firefighters, it does not meet the needs of the firefighters, but it does meet about 80% or 85%. The Alaska standard written by TEB does meet 100% of needs of firefighters. • Kollar - 1005 is in a slip cycle and will be revised at least. • Steeves – How many do we think are going to be seeking certification as either 1005 pure or AK standard? • Stevens- All respondents to JTA stated there is a need for a course, regardless of which one. • Steeves- Which one meets the needs of the Fire Chief's grant? Unclear. • Dennard – Would prefer the Alaska specific for his department. • Crisp – FFII is the sticking point with his Chief also. Wants to see a level that requires only FFI. • Downes - Is it possible to write an addendum to the 1005? • Lane – We can amend the standard, it's not recommended. • Coon – What is the advantage of getting a state only certification that is not transferable if you leave the state? • Lane - FFI only meets about 80% of needs also, so none of these 	

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standards are a 100% fit all. Even though the standard is not 100% workable in every department, it is still a national standard.

- Gibbs - What is the impetus in certifying folks that is going to be local only certification?
- Steeves – Don't like the idea to changing requirement from FFII to FFI. Suggestion is to adopt 1005 as is, and do a similar course as what we have in Basic FF.
- Stevens – TEB has developed the Alaska standards which would probably meet what you were talking about. Gaylen said it best, the instructors are resourceful.
- Gibbs - There is a discrepancy for vessels less than fifty feet.
- Downes - Would it be possible to let the individual firefighter determine what training they want?
- Kollar - Were asked to write an Alaska specific one that met the needs of rural. 1005 is a proqual. TEB would create training to whatever standard we adopted and smaller communities would still be covered.
- Gibbs - What difficulties are you finding in 1005? Language and wording. Not so much skills.
- Lane - Could 1005 components be used to address an awareness level.?
- Stevens - yes, some elements.
- Hettrick – First someone brought up portability of the certificate, until it gets through IFSAC it's not nationally portable. JTA require some minimums that don't meet the needs of Alaska. Have to be cautious in adopting standard we intend to adapt minimum requirements. If 1005 had more generalized language it would be fine, but still not meet the needs of smaller Alaska.
- Coon - Would it better to adopt 1005 and then have an awareness component similar to the state level basic FF?
- Hettrick - Concerns with separating that out, basic ff is a stand-alone entity, it was not meant to be a lead up certification.
- Descutner - There were several written public comments:
 1. Baisden comments that there should only be one level of Marine FF with a class that is 40-hours or less; there should be no minimum pre-requisites to attend training; FFI should be required for MFF pre-requisites; and that the AK Fire Chiefs be acknowledged in the AK Marine Standard.
 2. Butts recommends the adoption of NFPA 1005.
 3. Brevik recommends the adoption of NFPA 1005.
 4. D. Tucker had definition suggestions for the AK Marine Standard.
- Stevens - Kollar is with the top facilities in the state which would teach this course. Which would you be able to teach to?
- Kollar - Don't think that adopting 1005 would leave anyone out. But inverse could be said of the purposed AK standard.

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	<ul style="list-style-type: none"> • Stevens - If we adopt 1005, would we allow the leniency for instructors to be adaptive to needs of department. • Lane - yes, same as with 1001. • Stevens - In order to get an IFSAC seal, we must adopt a national standard in its entirety. • Gibbs calls to question the motion. The motion was to adopt NFPA 1005 in its entirety. Passed in unanimous. • Stevens - Now what? • Lane - The standard adopted by council will be presented to chief's meeting. 	
	<p>B. Rapid Intervention Technician- Gordon Descutner (for Brian Davis)</p> <ul style="list-style-type: none"> • Primary discussion before lunch, see above. • Lane - During public comment it was mentioned that multi-regional representation be present on the committee. Give committee an assignment to bring a standard recommendation to the Fall meeting. Young would be willing to serve on the committee if so called. • Steeves recommends Mike Waide for Valdez region. • Crisp recommends John Harris or Tony Prior for Kenai. 	<p>Multi Regional representati on on committee, recommend ation in Fall High priority</p>
	<p>C. State Fire Marshall Visitor Recognition-</p>	
	<p>D. Fire Officer II- Gordon Descutner</p> <ul style="list-style-type: none"> • At the last meeting we rolled this forward. Still have some interest from public on this. No entity has formally come forward to ask us to work on it. Without formal support for training program it is difficult for us to invest a lot of time in that program. • Crisp - so what do we need? • Descutner – without accreditation there is no method to approve training for the level. • Steeves - is there a lack of a demand for the directive because there is not a program? • Descutner - Unclear, but there has been no formal public input to AFSC. 	<p>Move to report section since no action is taking place.</p>
	<p>E. NFPA 1002: Driver Operator</p> <ul style="list-style-type: none"> • Covered in technical committee report. No further discussion or action needed. 	
	<p>F. AK Live Fire Training Standard</p> <ul style="list-style-type: none"> • Covered in technical committee report. No further discussion or action needed. 	
	<p>G. ProBoard accreditation progress status</p> <ul style="list-style-type: none"> • Our correlations have been submitted and final process is on site audit to see if we are doing what we reported. We will walk them through the test notification to test administration process. Will interview process end users and Board. Gary might be a good choice from Chugiak. In speaking with Fred Pechiota, he will be one of the two that will be coming up. Need a good sampling of users. Feb 22nd – 23rd. 	

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XIV. New Business – Chair – Buddy Lane - Action		1430
<p>A. Course notification submittal timeline</p> <ul style="list-style-type: none"> • TEB supervisor and Accreditation process will impact revisiting timeline of notification. • Lane – That would not require a vote it would just be an internal policy change. Move out of business, into report section. 		Move up to report section.
<p>B. IFSAC Re-accreditation Audit</p> <ul style="list-style-type: none"> • Working on self-audit. Resubmitting all tests, correlation documents for review and will have a chance to answer any questions before they get here. They want to see an active test site. Requested a department volunteer. • Gibbs – how much time does that take? • Descutner – If done continuously several weeks. Have been working on it since August as time allows. 		
<p>C. Ethics Review Update –</p> <ul style="list-style-type: none"> • Crisp needs to watch video. • National move by Cumberland Valley Volunteer released a code of ethics to address public perception. Ensure we are doing everything in the testing environment to ensure our security measures are being adhered to. 		Crisp needs to watch ethics video.
<p>D. AFCA/ASFA Conference: AFSC Role/Support</p> <ul style="list-style-type: none"> • Is there an opportunity for greater exposure by getting involved in the conference via support roles. • Lane – Could staff table during vendor show. • Dennard - contact us and we can work something out. • Stevens – Three minute address in opening ceremonies. • Descutner - Have to be clear on what our message is to keep audience engaged. • Steeves – When introducing council mention what committees they are chairs of. 		Contact Sitka hotel and reserve our room block.
<p>E. Marine Firefighter Certification: Database numbers Total: 475 Basic Marine FF(147); Marine FF(195); Advanced Marine FF(133) 2001+: 281 Basic Marine FF (143); Marine FF(18); Advanced Marine FF(120)</p> <ul style="list-style-type: none"> • Descutner – This is for the shipboard FF, not land-based. Who has ownership of the coast guard accreditation? • Kollar – The Coast Guard provides accreditation, you can request approval. Certificate has to have CFR on it. • Coon – Both entity and instructor get approved. Previous certificates were just for attendance, not for certification. • Descutner – So should we be tracking this in our database and reporting as mission measures? Will do more research and report at next meeting. 		Marine Firefighter to Old business agenda item.
<p>F. Vehicle Rescue Tech directive – NFPA 1006</p> <ul style="list-style-type: none"> • Is some interest, but have no individual name to a committee lead. We can adopt certain sections of a standard. Is an NFPA proqual. • Steeves – thinks whole standard would have benefits to adoption. 		Committee lead is Crisp. Change header to Rescue Tech

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	<ul style="list-style-type: none"> • Lane - Should we say rescue Tech NFPA 1006. • Crisp - Would be lead for Rescue Tech committee lead. 	NFPA 1006.
	<p>G. Mandatory Photo ID for Certification Examination</p> <ul style="list-style-type: none"> • We touched on this in the ethics and test site security. Need to do a positive check of ID on each candidate. Intent to ensure individual taking the test is the same as name on test sheet. • Crisp - Pierson View has the same policy. ID must be presented before testing. 	Add verification ID check into the policy. Report.
	<p>H. SWOT Review</p> <ul style="list-style-type: none"> • Intention of review is to ensure we are taking paths forward that are consistent with our Mission and authority. • Stevens – AS 18.70.350 (1) (B) states we are to be setting minimum. • Steeves - it says minimum fire training curriculum requirements. Not curriculum requirements. • Coon – There was a push to separate curriculum from certification to ensure accountability. Are we just acting under previous assumptions? • Lane – It used to be maintained by the same organization due to necessity. We need to work with the new TEB supervisor to determine what falls under our statutory authority. • Coon – Not just the curriculum, but also the accreditation... does it meet the standard? • Descutner – We try to keep things in a clear policy and procedure. Could be a cart before the horse case. With automation it could be less labor intensive. • Crisp – There are so many curriculums already developed. • Stevens – If you want to avoid another HazMat incident you need to have the curriculum developed by the body that adopts the standards. • Descutner – AFSC admin has no interest in developing the instructional tools like Powerpoints, that is up to the department or TEB. • Kollar – Curriculum is the course of study for minimum requirement. Not relating to reference in text. • Descutner - Based on that definition, our directive documents are doing just that. • Lane - We notify the public of what reference text our test banks have been validated against. • Coon – User groups want a built program to administer to classes. • Lane - What direction do you want from us? • Descutner - To meet with TEB supervisor to pinpoint what duties lie with which office. • Lane - Tyler has indicated he is on board with that plan. • Kollar - Would be happy to build a curriculum that meets the directive the AFSC adopts. • Descutner - Just wanted to hear some of the council's ideas on where we are at and where we want to be. 	Board meet with new TEB supervisor to determine duties report. Top priority.

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<ul style="list-style-type: none"> • Gibbs - Can we just get a report based on the meeting you will have with the new TEB Supervisor? • Descutner – Yes. 	
Break	1530
New Business Con't:	1545
<p>G. 2013 IFSAC Conference hosting</p> <ul style="list-style-type: none"> a. No direct fiscal cost for AFSC we just help with some of the logistics and the extracurricular suggestions. Usually the hosting entity provides a night out for the group to provide a local flavor to the trip. Looking for ideas and sponsorship for such activities. b. Dennard – Can you send a letter to ASFA before March requesting sponsorship. Get him the letter before the 10th of March. Include a ball park figure. c. Crisp - Will be here the weekend before the firefighter conference. d. Kollar – Will there be training available for the IFSAC meeting? Descutner – Not sure, will check into it. e. Downes – Wells Fargo and Wal-Mart does donations for organizations. f. Lane – Unions would be good place to contact also. 	<p>Descutner send letter of request of event sponsorship to Dennard.</p> <p>Descutner check with IFSAC on training options.</p> <p>Descutner talk to the suggested assns.</p>
<p>H. Nomination/Election of AFSC Chairman and Vice Chairman</p> <ul style="list-style-type: none"> • Chair – Downes moves to purpose Buddy to the Chair, Stevens seconds. Passed in the unanimous. • Vice Chair - Stevens moves to nominate Greg for the vice chair, Steeves seconds. Passed in the unanimous. • Lane – Enjoys being here and appreciates the fact that you have the confidence in their performance to re-nominate them. • Lane - Would like to have chair in spring and vice chair in fall to allow some continuity in board leadership. • Coon moves to stager the nomination of vice chair to fall meeting. Downes seconded. Discussion... • Descutner - Nothing in statue requires when the nominations take place, only that they are done annually. • Vote, passed in the unanimous. 	<p>Move vice chair nomination to Fall template.</p>
XV. AFSC Plaque Nomination- Members- Action	1630
<p>A. Recognition of Council Member Service</p> <ul style="list-style-type: none"> • Descutner- Michael Nemeth and Michael Fish will be added to the plaque. 	
<p>B. Plaque- Outstanding contribution</p> <ul style="list-style-type: none"> • No nominations for outstanding contribution in last 12 months. 	
XVI. Create Priority List – Chair – Buddy Lane - Action	
<p>A. Priority list RIT committee work is highest</p> <p>B. 1006 Rescue Tech for review at next meeting.</p>	

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XVII. Review list of Action Items - Chair – Buddy Lane - Review	Responsible person(s) developed from this meeting.	1640
A. Reviewed noted action items as part of priority list review.		
XVIII. Future Agenda Items - Chair – Buddy Lane - Review		1645
A. Other than already stated, no suggestions for Future agenda items.		
XIX. Next Meeting - Chair – Buddy Lane - Report		1650
September 17, 2012 Sitka, Alaska February 4th, 2013 Juneau, Alaska September 23, 2013, Anchorage Alaska		
XX. Good of the Order - Chair – Buddy Lane - Action		1655
<ul style="list-style-type: none"> • Descutner - Is agenda flow ok? No adverse comments. It's ok to let the admin staff know in advance if something is missing. • Lane - Feel free to say Point of Order, we need to bring it back in if we have strayed too far from discussion topic. • Descutner - Board is doing a great job of coordinating in advance to help streamline agenda items in advance. • Descutner - Al Stevens did a great job with the Marine committee to ensure we had a thorough job of research. • Stevens – It was a committee and Todd Kollar was a part of that too. • Downes - Thank you for your hard work and organization skills. • Descutner - Raby has done a great job of getting familiar with the terms and polices. Due to heavy workload occasional errors occur but the overall process is on track and working relatively well. 		
XXI. Adjourn - Chair – Buddy Lane - Action		1700
• Dennard moved to adjourn and Steeves seconded. Passed in unanimous.		