

## DRAFT AFSC MEETING MNUTES SPRING 2017

<b>Purpose of Meeting:</b>	Fire Standards Council Spring 2017 Meeting		
<b>Date:</b>	March 24, 2017	<b>Location:</b>	Anchorage Fire Department Training Center (Class Room #9) on 1150 Airport Heights Drive Anchorage, Alaska 99508 <b>Web participation:</b> GoToMeeting
<b>Time:</b>	0900 – 1700		
<b>Minutes Version</b>	170502 V0		
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<b>I. Call to Order –Chair – Dan Grimes</b>	<b>0916</b>
<ul style="list-style-type: none"> <li>• House rules –Chair – Dan Grimes - Review</li> <li>• Coffee, cell phones, breaks.</li> </ul>	
<b>II. Roll Call - Chair – Dan Grimes</b>	
<b>Seat A/ Brian Long (via phone)</b> <b>Seat B/ Christian Hartley</b> <b>Seat C/ Sara Garcia- VICE CHAIR</b> <b>Seat D/ Jerome (Jake) Bender</b> <b>Seat E/ James (Bryan) Crisp</b> <b>Seat F/ Chris Steeves phone</b> <b>Seat G/Arlen Skaflestad</b>	<b>Seat H/ David Lundin</b> <b>Seat I/Benjamin (Ben) Endres</b> <b>Seat J/ David Gibbs (@ 10:10am)</b> <b>Seat K/ Jan Mitchell</b> <b>Seat L/ Dan Grimes-CHAIR</b> <b>Admin.- Gordon Descutner</b> <b>Admin.- Lisa Shield</b>
<b>III. Approval of Agenda – Chair – Dan Grimes – Action</b>	
1. Amend <b>New Business-</b> <ul style="list-style-type: none"> <li>• Under item I add Contractor Pay Increment for Certifying Officers</li> <li>• Shift all others down to subsequent letters</li> </ul> <b>Seek a motion to approve</b> Motions: 1 <sup>st</sup> <u>Skaflestad</u> 2 <sup>nd</sup> <u>Crisp</u> Outcome: <b>Approved</b>	
<b>IV. Approval of Minutes – Chair – Dan Grimes - Action</b>	
A. September 19, 2016 Minutes B. December 21, 2016 Minutes <b>Seek a motion to approve</b> Motions: 1 <sup>st</sup> <u>Crisp</u> 2 <sup>nd</sup> <u>Skaflestad</u> Outcome: <b>Approved</b>	
<b>V. Visitor Recognition – Chair – Dan Grimes – Action</b>	
Tod Chambers, Capital City Fire Darcey Perry, Anchorage Airport Police and Fire Steve Schreck, BFAST Mike Warzewick, BFAST Chris Lau, BFAST Mike Davidson, Anchorage Fire Department Alex Boyd, Anchorage Fire Department Tony Prior, Kenai Fire Department	
<b>VI. Review Statute &amp; Mission/SWOT Grid– Chair – Dan Grimes – Report</b>	
Descutner - Page 20 18.70.350 #3 & 4 Employ an administrator. No mandate from the State for FF to be certified.	

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<p><b>VII. Review Strategic &amp; Operations Plan – Chair – Dan Grimes – Report</b></p>	
<p>Descutner – Last revised in the fall of 2016. The following are the basis for discussion within this agenda.</p>	
<p><b>SG1/O2/T1:</b> Hire additional AFSC admin staff. Previous discussion focus was about adding a PCN under the AFSC</p>	
<p><b>SG2/O2/T1:</b> Adopt NFPA 1035 2015 edition</p>	
<p><b>SG2/O3/T1:</b> Draft basic firefighter for rural needs</p>	
<p><b>SG2/O3/T2:</b> Draft AFSC directive for Rural Fire Protection Specialist</p>	
<p><b>SG2/O3/T2:</b> Draft AFSC modular FF certification</p>	
<p><b>SG4/O1/T2:</b> Uphold third party certification with the ProBoard</p>	
<p><b>SG6/O1/T1:</b> Draft regulations for fire service certification</p>	
<p><b>SG7/O1/T1:</b> Consult, cooperate, and partner with others for statewide fire service support</p>	
<p>All reference to the AFSC Executive Director should be changed to Administrator.</p>	
<p>Fees are not on the agenda this meeting, but the outcome of the legislative session may warrant a need to revisit this in the future.</p>	
<p>No additional Council discussion</p>	
<p><b>VIII. Administrator’s Report – Administrative Staff – Gordon Descutner</b></p>	
<p>A. Communications Report</p>	
<ul style="list-style-type: none"> <li>• All previous meeting minutes are posted within 30 days; we have met previous timelines but missed the Dec minutes posted. They are up now.</li> <li>• General updates continue to post on AFSC list-server and is limited to ASFC specific items.</li> <li>• Grimes - Let us know if you are not getting these emails because you can get dropped.</li> </ul>	
<p>Descutner – Anyone on the list can post to it, so let us know if you see inappropriate content. IMPACT generates separate emails.</p>	
<ul style="list-style-type: none"> <li>• Communications that related to AFSC directives will remain separate from those related to the BFAST components</li> </ul>	
<p>No further discussion</p>	
<p>B. Finance Committee Report</p>	
<ul style="list-style-type: none"> <li>• <b>06a-</b> Surplus of \$40k carry-forward in AFSC year-end report. This is a bigger number than previous years, but is due to operational changes in preparation for further UFG restrictions. There are a lot of place holders in the report, so it can be difficult to understand because of the uncollected receipt authority related to the tax credit.</li> <li>• FY 17 YTD receipts \$84 (FY16 total receipts \$86k [see footer]) The money we have collected is from invoices. We are heading</li> </ul>	

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<p>into our busiest season so we will be seeing this number increase soon. We have more with the fee change last year which was an appropriate increment. We expect to have more and work to balance this as we move forward with the finance committee. Jake, Sara, and Dan are AFSC finance committee Reps in consultation with Gordon.</p> <ul style="list-style-type: none"> <li>• <b>06b-</b> Further reductions are in the Gov FY18 budget resulting in Unrestricted General Fund (UGF) of \$228.5 is \$100 more than in 2008 budget (see page 6) increased our output by 128% with no increase in funding.</li> <li>• Federal Rcts authority (\$75k) and I/A (\$50k) unrealized due to limitations from prioritization</li> <li>• Auth/Expend reflect total receipt authority; never previously met because a lack of donations under insurance tax credit (under AS 21.96.075)</li> <li>• The legislature is still analyzing the proposed budget before it is final</li> <li>• <b>06c-</b> AFSC Profit/Loss Actuals reflect just FY 17 receipts and expenditures. Does not include any associated UGF for certain categories.</li> <li>• Any UGF shortfalls will require offset from receipt revenue (this is recurring annually due to increased operational costs and decreased UGF). Adjusted FY17 YTD net income is \$20k. Lundin – Does the negative number in this report mean you are only tracking expenses? Shield – Yes Descutner – Due to the small margin beyond personnel services, all UGF is used during the fiscal year. We pull receipt funds to cover general operational expenses. Grimes – With the pot of money we have, and the merge with training, how will we manage that? Descutner – Dave Tyler intends to keep them separate. In FY18 they will stay separate, but there is a possibility the division may have to merge the AFSC and DFLS components. When we implement QB for the training side it will keep them separate unless we decide to merge them. We independently track our invoicing and this allows us to track really well.</li> <li>• <b>06d-</b> AFSC Profit/Loss FY16 YTD. Reflects all QB detail since software implementation</li> <li>• On track for surplus in 2017 closeout but we plan to spend down receipt funds for critical items such as database expansion, Quickbooks software updates, and other critical operational items.</li> </ul>	
<p><b>C. CO Program &amp; Test Management Report</b></p> <ul style="list-style-type: none"> <li>• <b>07a-</b> FY17 Test report- 58 completed or pending test thus far</li> <li>• <b>07b-</b> FY17 Proctored test report- 50 completed or pending proctored test thus far (primarily retests)</li> <li>• <b>07c-</b> CO activity report- For demonstration view only</li> </ul>	

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<p>D. FY16 Final Certification Report Current Cert Levels, Compliance Chart</p> <ul style="list-style-type: none"> <li>• <b>08a-</b> There were 1299 certifications issued in 2016. CY/3-Year Average Comparisons; Current 3-year average ('14-'16) is 1224 certifications issued. Previous 3-year average ('11-'13) was 1305.</li> <li>• <b>08b-</b> Current Standards and Certifications Levels</li> <li>• <b>08c-</b> 2-Year Compliance Guide</li> </ul> <p>Lundin- Are we really going to meet those other numbers? Descutner – Yes, there is no reason to think we will not.</p>	
<p>E. Legal/Regulations and Ethics Report</p> <ul style="list-style-type: none"> <li>• No legal or regulatory reports</li> <li>• Ethics report for CY16 4<sup>th</sup> Quarter filed with no incidents to report</li> </ul> <p>Grimes - Chair filters the reports for the Council, none reported.</p>	
<p>F. IFSAC/ProBoard Report</p> <ul style="list-style-type: none"> <li>• The IFSAC audit was due this spring. Through the Executive Board, the AFSC Admin requested and received a 6-month extension.</li> <li>• The ProBoard audit is due by the end of the calendar year in 2017</li> <li>• Admin staff will assess audit support capabilities to determine feasibility of fall support. 1-year maximum extension is permissible</li> </ul> <p>Descutner - With BFAST we need to get all the administrative operations reassigned and that was one of the reasons for the extension. Grimes – We requested 6 months can we do that again? Descutner – Yes. We have up to a year. Grimes – Saying that we are in a state of flux is ok, but it could go on for a very long time. We can just do the audit and let them see where we are at this point in time? I don't think that changes. Crisp – Is the audit just paperwork? Descutner – It is a site visit with paperwork and reviews. We will talk more about it soon.</p>	
<p>G. AFSC Current Seat Status update</p> <p><b>09a-</b> All seats are currently filled</p> <ul style="list-style-type: none"> <li>• In October 2016 Christian Hartley was appointed to Seat B- Fire Chief/Chief Officer- Volunteer/Combination</li> <li>• In October 2016 Sara Garcia and Ben Endres were reappointed</li> <li>• Dan Grimes, Brian Long, and Chris Steeves expire in October 2017</li> <li>• <b>09b-</b> AFSC Public Roster</li> <li>• <b>09c-</b> AFSC Seat Designator</li> </ul>	

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<p>H. Database Management Platform Contract Development update  AFSC Admin met with EMS staff in February to discuss and compare certification records management systems (RMS). Initial follow-up did not determine a viable short-term option to consolidate shared services under Aurora (Elite) due to existing EMS functions. The long-term potential to partner is a possibility and may lead to further discussions. Cost, customization, and ease of user interface (UI) are significant considerations.</p> <p>IMPACT Planning Development:</p> <ul style="list-style-type: none"> <li>• <b>10a</b>-Current system function limits calendar to test notification only</li> <li>• Training modules are complex and are limited to internal staff access that requires advanced technical training</li> <li>• <b>10b</b>- Design/build for class/course creation tools for calendar updates to address</li> <li>• Additional scope of BFAST operations. This includes adding internal and external classes for statewide view</li> <li>• Functionality will include the ability to register for courses through the calendar and queue information in the database. If applicable, certification application information will populate to limit duplication</li> <li>• Courses that result in certification testing will populate Information to limit duplication and speed up processing for test requests</li> <li>• Fire department accreditation processing tools will be added into functionality to track related data and streamline fire department requests for accreditation</li> </ul> <p>Gibbs – Can other stakeholders, like EMS, participate within the existing contract?  Descutner – Yes, it has always been there.  Gibbs – Who would administer this?  Descutner – ASFC is the IMPACT Administrator with the overall system control</p>	<p><b>10:39</b></p>
<p>I. Review of administrative action items from previous meeting</p> <ol style="list-style-type: none"> <li>1. AFSC Administrative Position Update <ul style="list-style-type: none"> <li>• No action since previous discussion</li> </ul> </li> <li>2. Other operational items from the December meeting are addressed under new business</li> </ol>	
<b>Break</b>	
<b>IX. Technical Advisory Committee- Progress Reports</b>	
<b>Standards and Certification Summary-</b> Current List Review	
<p><b>NFPA 472 (1072):</b> Haz Mat- Tyler Bones  Not met since last meeting. 2013 edition 1072 is new national direction to go. OSHA has updates and ERG is now 2016. We have to just compare the differences as they have not been told to us. Not sure what impacts we have for these changes.  Descutner – FFI and HazMat are the top priority as our certs list shows.</p>	

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	<p>Bones – Jones and Bartlett has released new edition, and IFSTA is doing it geared to 472.</p> <p>Grimes – We talked about this being a priority as we need to change all the references and we need to know the scope of work. Bones, do you need help as we recognize it as a priority?</p> <p>Bones - We have a statewide HM meeting soon, I will recruit from that.</p>
	<p><b>NFPA 1001:</b> Fire Fighter- Sara Garcia</p> <p>Not many changes, bringing forward some things but no significant changes</p>
	<p><b>NFPA 1002</b> Driver Operator- Tony Prior</p> <p>FADO has IFSTA 3<sup>rd</sup> edition out and we need to move our test bank. We need to move to one curriculum to have one test bank, I recommend IFSTA. We need to speed that up as we have depts that need a test and IFSTA is not recommended at this point.</p>
	<p><b>NFPA 1003:</b> Airport Firefighter- Darcey Perry (as of last week)</p> <p>I just got this but we are also right in the middle of a review period.</p>
	<p><b>NFPA 1005:</b> Marine FF for Land Based Firefighters- Dale Butts</p> <p>Descutner – We have adopted 1005 and Mike Davidson is here to help.</p> <p>Mike Davidson- 1 year ago took the muni over port fire safety. Not an expert in marine firefighting but we need to work on this for AFD. Certificates have not been utilized but now we are seeking a path to use for our downtown people, need funds to do it and working toward it. Chief Hettrick has asked me to assure you that AFD is committed to using AFSC certs.</p> <p>Descutner – Dale Butts wants this at AVTEC too and we need to tie this into our prioritization discussion.</p>
	<p><b>NFPA 1006:</b> Technical Rescuer- Bryan Crisp</p> <p>2017 just came out, it is totally different than the previous edition. Now they got rid of chapter 5 requirements and all the different levels are back to how they used to be with awareness, operations, and technician levels. All the work has to be completely rebuilt. New business will be to adopt it.</p>
	<p><b>NFPA 1021:</b> Fire Officer- Alex Boyd</p> <p>No changes to report. Biggest change is adding the FO II testing and cert process. Brian Long and Chris Lau have been added to this committee. We recommend adopting the standard and moving forward. Very similar to FSI testing process with lots of attachments. See attached report.</p> <p>Gibbs – When will you have this done?</p> <p>Boyd – We have a plan to pilot this in May. Limited set of test banks.</p>
	<p><b>NFPA 1033:</b> Certified Fire Investigator – Bryan Crisp</p> <p>New version out we can change it when we have the review in the CFI Lundin – CFI Trainer.net is referenced to 2011.</p> <p>Descutner – Follow up with me offline so we can figure this out.</p> <p>Crisp – Grant funding has stopped for CFI Trainer, they are looking for more funding because it is so popular.</p> <p>Descutner – Not updating because of funding. We always recommend</p>

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	training using the latest text.
	<p><b>NFPA 1035:</b> Fire Life Safety Educator/YFIS- Michael Warzewick Crisp is giving the report. Our office supports adopting it as it is an ISO requirement.</p> <p><b>Crisp</b> – 1035 brought back because of ISO as our department got dinged. Descutner had I recently spurred Warzewick to get going on this. Now we are working on it with a member of my department.</p>
	<p><b>NFPA 1041:</b> Fire Instructor- Dan Grimes NFPA is not at the 2<sup>nd</sup> draft yet. There is a possibility they will adopt the requirement that instructors need to be trained at the level that you are going to teach. We have adopted that for the state and they are looking to plug that in for NFPA. National public comments reflect those correlations. The big push in public comments is also to take Live Fire Training Instructor into 1041 as an instructor level. We are in the middle of comments for 2018 cycle.</p>
	<p><b>NFPA 1403/Live Fire Technician-</b> Jason Buist Descutner - We have all the material and will post it to the website ASAP</p>
	<p><b>NFPA 1407/AK Rapid Intervention Technician-</b> TBD Descutner – We do not have anyone. Interest from Tony Prior, need to seek council interest. Hartley – I would not mind being on the committee. I am just learning so decline being a lead right now. Long – I can help but not the lead at this time. Grimes – Prior lead and Hartley and Long help.</p>
	<p><b>AK Rural Fire Protection Specialist-</b> Steve Schreck (Related: Apprentice &amp; Basic FF programs) Updating to shift to JPR format had meetings with Garcia and Crisp, a draft has been sent to committee for review.</p>
<b>X. Association Reports</b>	
	<p>A. Alaska Fire Chief’s Association Grimes – We are looking for association support to help the council B. Alaska State Firefighter’s Association Garcia –Nothing specific to report C. Alaska Professional Fire Fighter’s Association Bender - Nothing specific to report</p>
<b>XI. Public Comment Period</b>	
	<p>A. General Public Comment not otherwise listed None</p>
<b>XII. Old Business –Chair – Dan Grimes – Reports and Action Items</b>	
	<p>A. Live Fire Training Alternative for Eligibility</p> <ul style="list-style-type: none"> <li>• Conducted a survey in 2015: <ul style="list-style-type: none"> <li>○ 91% of respondents are with an accredited dept.</li> <li>○ 92% of respondents consider live fire to be Significant, Very</li> </ul> </li> </ul>

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<p>significant, or Essential for certification as a FFI/II</p> <ul style="list-style-type: none"> <li>○ 92% of respondents have the ability to conduct live fire training locally, or can use a facility outside of their community to meet live fire training requirement.</li> <li>○ 83% of respondents indicated that enacting this policy would not adversely impact their department's ability to complete FFI/II jpr's.</li> <li>● Tabled previous discussion– Pending further research into class B burns (min/max size), wildland live-fire scenarios (how to create a realistic burn), and methods for compliant vehicle fires for training.</li> </ul> <p>Descutner - This has been a concern and flagged by IFSAC/ProBoard, so locals and the state meet this accreditation requirement. Sent out this survey and we have had this come up for the last 3 meetings. Live Fire training has not been a part of the requirement.</p> <p>Lundin – Live fire has to be done but is not done with CO but in training.</p> <p>Descutner – Page 75 is what we recommend, we do not have it in the policy directive right now. IFSAC Accreditation questioned AFSC if we can get someone through FFI without ever having been exposed to a live fire. Yes. Now we have to decide to mandate it.</p> <p>Skaflstad – Are we using this for testing with a CO or asking the depts. around the state?</p> <p>Grimes – This is for the departments</p> <p>Lundin – This puts this on the course coordinator to have the live fire and prove they did it.</p> <p>Crisp – Evaluators would be the ones to do this with the department.</p> <p>Descutner – FF training record would show that they have completed the training confirmation page 76 and then it gets submitted to AFSC</p> <p>Skaflstad – Are we talking about the one for each candidate for each person? Do you have to do both FFI and FFII?</p> <p>Grimes – No this is just an example. We can change all this.</p> <p>Public Comment Chambers – so this is done through training, so for testing process can be done simulated.</p> <p>Grimes – yes</p> <p>Public Comment Perry – So this would be like project based.</p> <p>Descutner – We need a document stream and all the checks and balances are in order. We made the case that it is a burden and accrediting bodies still were not ok with it.</p> <p>Lundin – Divide the FFI and FFII on the forms.</p> <p>Public Comment Perry – You would have to do exterior vs interior, you can do one of 3 and simulate the others?</p> <p>Grimes – Yes, we are in development and there are options. The reason we tabled this before was that we needed to decide on what the definitions are. We can have action even if we are moving forward. Need to get it on paper.</p> <p>Steeves – Evaluators would be the same?</p> <p>Descutner – Yes, but not need a CO to be in the middle of it.</p> <p>Skaflstad – How will a small department get evaluators?</p> <p>Grimes – You may have to bring them in. Yes, you will have challenges but we have tried to make this as easy as possible.</p> <p>Gibbs – How do we put a perimeter around this to develop the minimum of what is required to comply with this?</p>	
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<p>Grimes – FFI skill sheets are to be used with this and it will address those minimums.                  Descutner – Some of those definitions were queued for completion in previous discussion but the work has yet to be done.                  Hartley – Authorized evaluator can't be an instructor of the class, like FFI Pub Ed? Why would one part of a class require an evaluator and instructor?                  Descutner – Evaluators are different for Pub Ed because it is a local requirement and not the national requirement for that certification, and that was an exception.                  Grimes – The goal is to get away from the exceptions like Pub Ed. That is our goal.                  Lundin – Committee to rework this or will administrative staff do it?                  Grimes – As the AFSC Chair I would like to have BFAST staff get this draft done. They can ask for help if needed.                  Crisp – Use 1403 compliance as a measuring stick.</p> <p><b>Seek a motion to direct AFSC Admin to revise the live fire/extrication compliance eligibility form by the fall meeting for adoption.</b></p> <p>Motions: 1<sup>st</sup> <u>    Lundin    </u>                      2<sup>nd</sup> <u>    Crisp    </u>                  Outcome: <b>Approved</b></p>	
<b>XIII. Break for Working Lunch</b>	<b>12:10</b>
<p>A. Alternative Funding Research Update                  Grimes – Our budget has not changed in all the years and we have been increasing our productivity. We have increased fees and that is what we have used. An insurance tax goes to all of public safety and a small part is used to fund us. An insurance tax credit is being requested to allow insurance companies to donate to our organization. We had 2 pushes that did not result in revenue. This year tax credits are up for repeal by the legislature. Ours fell into a big group of amendments for review, and now we got word that they are taking the tax credit out of statute. We are not opposing the elimination of it. We are using it as a lever to move to request other funding. We showed up behind the radar on the commissioner level on how they can cut us. It has come up to cutting trooper vs fire support. We have some politicians in the Nikiski area that want to support us. On Tuesday we drafted and forwarded a bill to support us with a surcharge on insurance to add a \$3 surcharge to insurance policies statewide. Despite requesting assistance from the division of insurance we have not been able to do any research on what those numbers should be. Pete Micciche has received our draft work and he will move it as he may. We now have a plan to get funding.                  Steeves – Micciche is not an official sponsor yet?                  Grimes - No                  Gibbs – What is the position of the Commissioner on this?                  Descutner – In the current environment this bill will not come through DPS. Leadership is not supporting or opposing it at this time.                  Grimes – We will keep you informed as we hear about this.</p> <ul style="list-style-type: none"> <li>• <b>12a-</b> AFSC White Paper (Spring 2016 Research)</li> <li>• <b>12b-</b> HB97 AFSC Analysis Report (Spring 2017)</li> <li>• <b>12c-</b> Draft Insurance Premium Surcharge</li> </ul>	<b>12:30</b>

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	<ul style="list-style-type: none"> <li>• <b>12d-</b> AFSC Highlights (Spring 2016 Research)</li> </ul>
<p>B. Fire Service Instructor Public Comment Closeout:</p> <ul style="list-style-type: none"> <li>• Revised list of Frequently Asked Questions (FAQ) for FSI document as per Council directive during fall 2016 meeting Lundin – The title is renewal and there are questions about becoming an instructor. Descutner – Yes we can modify the title and separate them in the directive. Skaflestad – Are Certifying Officer hours allowed to count for hours for renewal for FSI? Crisp/Grimes – Yes. As discussed in previous meetings. Shield – I will update that.</li> </ul> <p>Outcome: <b>Updates will be made and FAQ's added to the directive following 1041 Committee Lead approval.</b></p>	
<p><b>XIV. New Business – Chair – Dan Grimes - Reports and Action Items</b></p>	
<p>A. Bureau of Fire Accreditation, Standards and Training</p> <ul style="list-style-type: none"> <li>• Historically, the challenge for AFSC operations is the increasing workload with no appreciable increase to staffing resources</li> <li>• In October of 2016 DPS Management plan merged the AFSC and DFLS components to minimize potential for additional operational restrictions</li> <li>• In January of 2017 the State Fire Marshal combined the AFSC with the training division (TEB) to form a new Bureau of Fire Accreditation, Standards and Training</li> <li>• The SFM intent with this merge was to             <ul style="list-style-type: none"> <li>○ Consolidate admin resources for efficiency</li> <li>○ Enhance operability between the AFSC and Training Division</li> <li>○ Increase statewide training role in the development and administrative support for the functions of the AFSC</li> </ul> </li> <li>• <b>14 (p 1)-</b> Scope of Responsibility</li> <li>• <b>14 (p 2)-</b> Operational Staffing Assignments</li> <li>• BFAST work in progress:             <ul style="list-style-type: none"> <li>○ Process consolidation</li> <li>○ Document consolidation</li> <li>○ Integration of operational priorities to meet constituency expectations, AFSC directives, and training capabilities in a dynamic fiscal environment</li> </ul> </li> </ul> <p>No discussion or questions</p>	
<p>B. Operational Revisions and AFSC Standards Review Process</p> <ul style="list-style-type: none"> <li>• Council Process Considerations             <ul style="list-style-type: none"> <li>○ <b>15-</b> Standards *prioritization, review, report, and implementation</li> </ul> <p><i>*Advancement/Professional growth, community benefits, FF Safety/16 Life Safety Initiatives, other fire service benefits</i></p> </li> </ul> <p>Grimes - We have committee and admin staff doing the work but there has been a big difference in how that work gets done and how we prioritize it.</p> <p>Gibbs – We need to know what our stakeholders require from us and how that impacts our work priority. We need to preserve the core standards and protect</p>	

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them with priorities and work within what we need to provide.

Descutner – Training and Standards both have work that needs to get done and we have to know what we have to cut. We need to be able to convey that to our stakeholders and to you as the council. We will need to be clear on what our role is and how we process additional levels of requests.

Skaflestad – Is this not what our strategic plan is? Or are we looking at how to prioritize them?

Grimes – Yes we are looking at what we need to specify a process to adopt new standards or revise them.

Skaflestad – We need to have a way to look at them on a case by case basis.

Grimes – Yes, but we need a standard on how to do that with uniformity.

Gibbs – I would like to hear from our stakeholders on what their requirements are.

Descutner – We need to take the same steps and the lines get blurred with training and testing. We have been absent with the training directives from this body

Lundin – Who are the stake holders? And how do we ask that?

Shield – Can we start with the certs we issue the most?

Lundin/Gibbs - Yes, we can look at that.

Hartley – How are we looking at this as it can be subjective?

Skaflestad – Does IFSAC or anyone have this?

Descutner – No, I did not get any response.

Grimes – Required should be at the top. How many FF are impacted by the standard and impacts to ISO.

Hartley – Mandatory, Federal, State, Local required certification should be at the top.

Gibbs – Simple process but not lots of impact can bump up priority.

PC Perry – On that document put in a disclaimer that the priority can be shifted.

PC Schreck – A small population can still make it a priority.

Shield – For instance VSPO is the only one required by statue. So priority can be bumped.

Lundin – Is there one where we build it and they will come? Are there liabilities?

Crisp – The Fire Chief’s need to know these levels are out there and they need to know that they can get their personnel certified. Do people just want to do their own in house training even if they know we have them?

Lundin – Standards that reduce liability by having those certifications.

Crisp – We need to educate the public that it is achievable.

PC Schreck – There need to be realistic expectations or they won’t even try to get them. For example Live Fire component can push people away because they can’t get that piece.

Grimes – Have admin start to work something up with a bit more clarity to work through.

Shield – I think we have a good start with all these suggestions.

- **16b-** Test bank selection process

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<p>Preliminary research indicates IFSTA is the predominant text source for the firefighter I and II levels</p> <p>Descutner- What is the most appropriate test bank selection moving forward? PTS Test banks have to be paid for and do not have Fire Engineering in them. PTS will also be removing Jones and Bartlett because they will be doing their own test banks. That leaves IFSTA and they provide the test banks for free. Are we going to keep using PTS without Jones and Bartlett and Fire Engineering or go to another bank?</p> <p>Shield – People ask us to have a separate test bank for each standard and each level of that standard. They would literally double or triple the work load on the committees and the admin staff.</p> <p>Grimes – Clarification on how we validate tests.</p> <p>Shield – Clarification on how we create and manage the tests banks.</p> <p>Skaflstad – If we are supposed to cut back money how can we keep paying for the PTS test banks? Why not use one test bank that is free and less work to validate?</p> <p>Grimes – That is the discussion, to do that the state would have to recommend a curriculum. We have come full circle, the state used to have one curriculum and one test bank and we went away from that. Then we went the PTS to get all different curriculums even though we had to do more work for it. Now we have to make a choice as we will not get our needs met soon from PTS.</p> <p>Crisp – What about having a specific test bank and recommended curriculum for each individual standard?</p> <p>Descutner – Review of the survey results indicates a majority of respondents use IFSTA text. Explained the differences of Computer Based Training (CBT), Learning Management Systems (LMS), Records Management System (RMS) and test bank management software.</p>	
Break & Photo	<b>2:10</b>
<p>C. Initial Adoption of NFPA 10- TBD</p> <p>Descutner – We do not have a committee assigned to review this. We will manage the testing component and LSIB will continue to issue the permits under its program. At this point more information is needed from LSIB before the AFSC can adopt a standard.</p> <p>Mitchell – Does this body have to adopt them first to maintain the test banks?</p> <p>Descutner – No, LSIB does not use the current standard because it is tied to building codes, and they have not adopted the new codes.</p> <p>Steeves – As an end user I would really like to work with this side of the Fire Marshal’s Office and not the other. Even if that results in fees.</p> <p>No action at this point.</p>	<b>2:32</b>
<p>D. Adoption of Revised NFPA 1002, 2017 edition- TBD</p> <p>Descutner – This was just released and a report is not yet available.</p>	
<p>E. Adoption of Revised NFPA 1005 NA- AFSC adopted in spring 2016</p>	
<p>F. Adoption of Revised NFPA 1006, 2017 edition</p> <p><b>Seek a motion to adopt NFPA 1006 and work on it</b></p>	

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Motions: 1 <sup>st</sup> <u>          Crisp          </u> 2 <sup>nd</sup> <u>          Skaflestad          </u> Outcome: <b>Approved</b>	
<p>G. Adoption of Revised NFPA 1035 Does there need to be background checks as requirement? Warzewick – Do we need to have that done at a state level or AHJ? The authority on this topic says it depends on if you have power over the child. Skaflestad – Is there a requirement in 1035 from before? Gibbs – We talked about this years ago and came back to AHJ. Grimes – We decided back then to leave it to AHJ. Skaflestad – How do we know if they are then not qualified if we have to police this?</p> <p><b>Seek a motion to adopt current 1035</b></p> <p>Motions: 1<sup>st</sup> <u>          Skaflestad          </u>      2<sup>nd</sup> <u>          Crisp          </u> Outcome: <b>Approved</b></p>	
H. Initial Adoption of NFPA 1072- TBD Descutner – This was just released and a report is not yet available.	
<p>I. Contractor Pay Increment for Certifying Officers Propose that CO reimbursement is equivalent to existing state contract FSI I- \$30 FSI II- \$35 FSI III- \$40 Grimes – I disagree with this because the work that is being done is the same across the board at a level of FSI I. Steeves – I agree with Dan as we are asking them to work as a FSI I. Hartley – I think they have earned the pay increments and we should compensate them for those levels. Lundin – I see it as a stipend and not just pay. Grimes – As we talk about this we need to talk about the fiscal impact to us. Skaflestad – I agree with Grimes, it is all pre-packaged and it's not about the money. Mitchell – I recommend tabling this for the next meeting and doing more research into the numbers. Garcia - If we vote no we don't have to do the research.</p> <p><b>Seek a motion to approve the increment change</b></p> <p>Motions: 1<sup>st</sup> <u>          Hartley          </u>      2<sup>nd</sup> <u>          Mitchell          </u> Outcome: <b>Opposed (yea – 2 nay – 8)</b></p>	<b>Exhibit 19</b>
J. Items not otherwise listed None	
<p>K. Nomination/Election- Chair (annual) <b>Seek a motion to approve the sitting Chair as is</b></p> <p>Motions: 1<sup>st</sup> <u>          Skaflestad          </u>      2<sup>nd</sup> <u>          Lundin          </u></p>	

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Outcome: <b>Approved</b>	
<b>XV. AFSC Plaque Nomination- Members- Action</b>	<b>1515</b>
A. Recognition of Council Member Service- None	
B. Plaque- Outstanding contribution	
<ul style="list-style-type: none"> <li>• Brian Davis</li> </ul>	
<b>Seek a motion to recognize him</b>	
Motions: 1 <sup>st</sup> <u>          Skaflestad          </u> 2 <sup>nd</sup> <u>          Grimes          </u>	
Outcome: <b>Approved</b>	
<b>XVI. Review list of Action Items Chair – Dan Grimes - Review</b>	
Responsible person(s) developed from this meeting.	
<ul style="list-style-type: none"> <li>• 472/1072 Consideration to move forward with new standard</li> <li>• 1003 Lead: Darcey Perry</li> <li>• 1021 Boyd- FO II material draft for potential implementation</li> <li>• 1041- Certified at or above level of instructor in new standard, clarify FSI renewal 8 hours per year language, include Certifying Officer time in the renewal process for FSI</li> <li>• 1407 Lead: Tony Prior with assist by Hartley and Long</li> <li>• RFPS- Reformat to current AFSC template in development</li> <li>• Live Fire Compliance packet <ul style="list-style-type: none"> <li>○ Separate FFI and FFII components</li> <li>○ Define acceptability of additional research items</li> <li>○ Use 1403 as a reference to draft minimum expectations for class B burns, wildland scenarios, and vehicle fire compliance</li> </ul> </li> <li>• Codification of requests for standards review prioritization <ul style="list-style-type: none"> <li>○ Remove subjectivity</li> <li>○ Include required statements</li> <li>○ Safety of the few may outweigh the volume</li> <li>○ Projected number that will certify under new standard or level</li> <li>○ Mandatory federal, state, local requirements</li> <li>○ Pre-requisite levels have a higher priority by default</li> <li>○ Quantify results</li> </ul> </li> <li>• Test banks <ul style="list-style-type: none"> <li>○ Funding is decreasing so cheaper alternatives are essential</li> <li>○ Committees to determine Council recommendation for certification test banks</li> </ul> </li> </ul>	
<b>XVII. Future Meeting Dates Chair – Dan Grimes – Report</b>	
<b>September 25, 2017, Sitka, Alaska</b>	
<b>Spring 2018, Anchorage (TBD)</b>	
<b>Fall 2018, Conference Location (TBD)</b>	
<b>XVIII. Adjourn – Chair – Dan Grimes – Action</b>	
<b>Seek a motion to adjourn</b>	
Motions: 1 <sup>st</sup> <u>                          Skaflestad                          </u> 2 <sup>nd</sup> <u>          Endres          </u>	
Outcome: <b>Approved</b>	
	<b>1535</b>