

ALASKA SCIENTIFIC CRIME DETECTION LABORATORY DISCOVERY LEVELS

To better communicate with the criminal justice system about records available for discovery the laboratory has defined the following levels of discovery requests. For questions about discovery requests contact the laboratory analyst from the report or the Quality Assurance Manager (contact information listed below).

LEVEL 1 – Initial Discovery

Laboratory Testing Report: shows what items were received/created for testing and document the results, conclusions and opinions.

Note: Testing Reports can be accessed through [LIMS Plus Portal](#) for those agencies with Portal access.

LEVEL 2 – Full Discovery Packet

Any record that would be relied upon for analysis, reporting, conclusions, opinions, or testimony in a specific case. There are slight variations between different disciplines, which are listed out below.

(*) Provided through Crime Lab Website: [Click here](#)

All Testing Disciplines
Discipline Report (Testing Report) Case Chain of Custody (COC) Report Case Info Report (includes: case activities, evidence intake corrections, and request milestones) Case and Request Attachments (RLS, bench notes, instrument printouts, worksheets) Quality Assurance Reviews associated with the case * Laboratory Procedure Manuals: Click Here * Statements of Qualification: Click Here

Chemistry (Seized Drugs, Blood/Beverage Alcohol, Breath Alcohol)
In addition to the information listed in all testing disciplines above, specific to Blood/Beverage Alcohol Program, you will receive the following: Control Pack Standard discovery for the Breath Alcohol Testing Program, listed below can be found here . * Verification of Calibration Reports * All Instrumental Records (DataMaster DMT Records) * List of all breath records from all instruments (DataMaster DMT Breath Test Records) * DataMaster Software Approvals * Current Breath Test Operator List * Breath Alcohol Manuals * Certificates of Analysis for external controls * Calibration certificates for calibrated equipment (used by calibration program - not DataMaster Calibration) * In Field Instrument Reviews

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Forensic Biology

(Biological Screening, DNA, CODIS)

In addition to the information listed in all testing disciplines above, specific to Forensic Biology, you will receive the following:

Central Log

CODIS Hit Letters

Note: Raw data files for Forensic Biology will be provided upon request.

Physical

(Fingerprints, Firearm Toolmark, Footwear Impressions, Crime Scene)

In addition to the information listed in all testing disciplines above, specific to Physical, you will also receive the following:

Digital Images

Review Documentation

Drug Toxicology

(Public Health Lab (HSS))

These reports are produced by the Public Health Laboratory (HSS) and will look different from the standard Scientific Crime Detection Laboratory reports, specific to Drug Toxicology, you will receive the following in addition to the laboratory report:

Specimen Processing Report (similar to COC)

PDF report for each (+) compound

Run Log Worksheets for (+) runs

Instrumental Text File of results

Excel Spreadsheet used for evaluation of data

LEVEL 3

Records such as proficiency test records, training records, accreditation information, validations, quality reviews/corrective actions, or other items not covered in Level 2 discovery are requested through the Quality Assurance Manager, Brandi Barnett. Depending on the feasibility and resources needed some information may require additional information and may cause a delay.

Contact Information:

Quality Assurance Manager

Brandi Barnett

Email: Brandi.Barnett@alaska.gov

Phone: (907) 269-5695