

HAINES BOROUGH: HAINES, ALASKA  
**PUBLIC NOTICE- POSITION OPENING**

**EMERGENCY COMMUNICATIONS  
DISPATCHER I or II**



The Haines Borough is accepting applications for permanent, full-time emergency dispatchers to be an integral part of our emergency response team.

**General Description:** This position is under the general supervision of the Chief of Police and Emergency Communications Supervisor and performs a variety of dispatch functions for law enforcement, fire services, and emergency medical services, as well as ancillary jail duties (book, lodge, feed, and supervise prisoners).

**Minimum Qualifications:** High school graduate or equivalent. No felony convictions. No misdemeanor convictions involving drugs or moral turpitude within the last 10 years. An extensive background investigation will be required. This position involves shift work.

**Preferred Qualifications:** Two (2) years or more experience as a dispatcher in a public safety organization. APCO certification. At least one-year clerical experience including accurate keyboarding (45 wpm), filing, and public contact is preferred.

**Annual Compensation:** Starting base wage is \$24.16 - 28.16/hr DOE. Annual compensation including shift differential and overtime is estimated to be between \$55,000 - 65,000. Excellent benefits include medical, dental, vision, prescription drug benefits, PERS retirement, generous personal leave, paid holidays, and optional union membership. A six-month probationary period applies. The position is subject to mandatory overtime to meet operational requirements.

**Application Deadline:** Open until filled.

**Application Procedure:** Submit, via mail, fax, or email, a completed Haines Borough application form. The application and job description may be found at [www.hainesalaska.gov](http://www.hainesalaska.gov) or by contacting:

Michael Denker, Borough Clerk  
P.O. Box 1209, Haines, AK 99827  
Haines Borough Administration Building, 103 E. Third Ave.  
907-766-6402  
Fax: 907-766-2716  
[clerk@haines.ak.us](mailto:clerk@haines.ak.us)