

MINUTES OF MEETING

Purpose of Meeting:	Fire Standards Council Fall 2011 Meeting		
Date:	Sept 19, 2011	Location:	Westmark Fairbanks Fairbanks, AK Rampart Meeting Room
Time:	9 am – 5 pm		
Minutes Version	110919 V3		
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I. Call to Order - Chair – Bryan Lane	0900	
II. Roll Call - Chair – Bryan Lane	0905	
Seat A/Greg Coon- Vice Chairman Seat B/Bryan (Buddy) Lane- Chairman Seat C/ Al Stevens Seat D/ *Brian C. Davis Seat E/ Michael Fish Seat F/Chris Steeves Seat G/ *Michael E. Nemeth	Seat H/ Robert Dennard Seat I/ John Downes Seat J/ *David Gibbs Seat K/ Jodie M. Hettrick Admin.-Gordon Descutner Admin.- Aubrey Raby	*Absent/ excused
III. Approval of Agenda – Chair – Bryan Lane - Action	0910	
A. Jodie Hettrick makes motion to approve agenda. John Downes seconds. B. Gordon Descutner change VI and VII to review instead of action. C. Amended agenda approved in unanimous.		
IV. Approval of Minutes – Chair – Bryan Lane - Action	0915	
A. 1/31/2011 B. 3/31/2011 C. Greg Coon moves to accept minutes, second by John Downes. Passed in unanimous.		
V. Visitor Recognition- Chair – Buddy Lane- Action	0920	
A. None		
VI. Reading, Updating and Approval of Strategic Plan – Chair – Buddy Lane - Review	0925	
A. Notified we did not have authority to change the mission statement, so it has been changed back to original.		
VII. Complete SWOT Grid – Chair – Buddy Lane - Review		
A. No changes have been made to the SWOT review since we touched it last.		
VIII. Administrator’s Report – Administrator – Gordon Descutner - Action	0930	
A. Communication – <ol style="list-style-type: none"> 1. AFSC has own list serve so we can target things that only relate to the fire standards council. Can archive our communications so public can view all messages for all points in time. Allows us to limit the volume that goes out on the State list serve. <ol style="list-style-type: none"> a) Jodie- How many people have signed up. Talk to Ed for a quarterly report, reports will show who signed up and who have dropped. 2. Cloud Storage – Test link has been sent out. Council was able to access from non-commercial networks. Provides a more universal 		

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access point for everyone to look at the same information.	
<p>B. Budget Report –</p> <ol style="list-style-type: none"> 1. Exhibit 6a – Will not have the final OMB report until Dec. Brief overview. Rolled \$2.9K over to FY12 funds. Uptick in travel costs and purchased office furniture for relocation. 2. Fee Schedule – Administrative fee instead of an IFSAC fee policy has been rolled out. There will be no increase for additional ProBoard seal; dually accredited will have both seals as appropriate. Current fee schedule is \$15 written, \$15 Practical, \$15 application. Exhibit 7 shows breakdown by level of certification. 	
<p>C. Funding Request –</p> <ol style="list-style-type: none"> 1. Funding increase requested to account for step increases for administrative positions. Re-class process is still being pursued. DPS buy in has been obtained. OMB approval is the pending component before proceeding with DOA. Gordon will finalize and review with Jodie before submittal. 	
<p>D. CO Program –</p> <ol style="list-style-type: none"> 1. No significant issues or lack of coverage this year. 2. CO Manual updates and revisions required for IFSAC site visit prep work. <ol style="list-style-type: none"> a) Accreditation policy moved up before CO and TO duties section. Statement about testing to current standard, records policy, test selection and validation, equivalency challenge, Safety officer designation, live fire statement. CPR updates added to manual. CO disciplinary action outline added as requested by the Council. b) Al Stevens – Clarification on CPR section. Is it specific? GD- Put what <i>IS</i> accepted. Same as EMS references. Removed what is <i>not</i> accepted. c) Greg Coon – Was the training record updated? GD- yes. d) Greg Coon – Reciprocity clarification. Needed to be either a state resident or endorsed by a state fire department. 	
<p>E. Barrier Crimes Update –</p> <ol style="list-style-type: none"> 1. List drafted and reviewed by DC. Only impediment to getting this pushed through as regulation is the time commitment. Relevant to CFI or PFLS Educator. Next fall is the soonest it would be highest on the priority list. Should look at drafting a complete regulatory package to submit all in one batch. 	
<p>F. ProBoard accreditation progress status –</p> <ol style="list-style-type: none"> 1. Self study application has been completed but needs correlation sheet updates before submittal. Correlation sheets are getting final updates as time allows. Plan for working on correlation firefighter and hazmat in October for including in ProBoard application submission. Will focus on IFSAC accreditations first before we expand any further into ProBoard levels. Goal is to have the ProBoard site audit material submitted for approval by the end of the year. 	
<p>G. Follow-up on action items from previous meeting</p>	Steeves had

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<ol style="list-style-type: none"> 1. AHJ definition added to review committee checklist <ol style="list-style-type: none"> a) Whenever referenced in the NFPA standard, each committee would define who the AHJ is (AFSC, FD, etc.). This definition process has been outlined and added to the Standard Review Report checklist. 2. CPR modifications implemented 3. Seat status update (APFFA/AFCA) <ol style="list-style-type: none"> a) Exhibit 8 – Representative Johnson will be putting this working into the next legislative session. Only change is effective date will be 90 days after approval by governor. b) Steeves- clarification on definition of Fire Chief member. Does not feel the current outlined wording is descriptive enough to make it clear the person is to be <i>representing</i> AFCA. GD- Governor makes final appointment. Hettrick- agrees we need to have some clarification on wording to indicate who seats are supposed to be representing. GD- Needs to head up a quick work group to narrow down the wording before next week. Steeves agreed to head up the group. 4. Statistics report – <ol style="list-style-type: none"> a) Will continue to look at statistics as appropriate and as test schedules allow. Pass Fail report was generated for high level review. 	<p>wording re-commendation needed to clarify seat proposal.</p>
Break	1000
IX. Technical Advisory Committee- Progress Reports	1015
<ol style="list-style-type: none"> 1. Standards and Certification Summary- Current List Review <ol style="list-style-type: none"> a. Exhibit 11 shows standards currently adopted and what standards are planning to be adopted soon. 	
<ol style="list-style-type: none"> 2. NFPA 472: Haz Mat- Mike Fish <ol style="list-style-type: none"> a. One of the concerns was pass fail rate. Where ops is required for FFI they want to see if the pass rate is higher on classes where ops is trained and tested separately then FFI testing. Need to track if tests were dedicated or combined. b. Statistic Review Report – GD <ol style="list-style-type: none"> 1. Took everything we had available and tracked spread for a specific test version issuance. 2. 10% average fail rate. Original SME expectation was 20-30% fail rate on HazMat. Four sample groups with low scores all reported that they did not spend enough time on material. c. Fish – If low scores come through, what happens? JH- AFSC will contact department on the first run, if a second run comes through with low scores then TEB addresses it through the accreditation side to address curriculum and trainers. GD- If there is three consecutive cases where a department has a high fail rate, there is a policy statement that an audit is required and accreditation is suspended. 	

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<ul style="list-style-type: none"> d. Stevens – having taught both a stand alone and combined, there is no difference in test scores. JH- Finds that departments accredit at both levels to streamline workload. It has been working really well. e. GD- With new training record documents JPR’s have column for cognitive (A) and practical’s (B) listed to prompt the Training Officer to cover all the aspects of a standard. Has made appropriate accommodations to allow for user groups. Will continue to add to training record document as updates occur. f. Is there a need for technician level? g. Fish- would like to talk to HM resources to determine what the state hazmat teams focus is on to establish if there is a need for us to be in their meetings. GD- Some tech levels don’t require confirmation of prerequisite ops or awareness training. Need to be aware of gaps. JH- Has attended tech classes, and there are wide spreads on what is covered and quality of material. If we adopt tech we will have a whole other audience we don’t normally deal with that may complicate administration. h. Fish- more departments are doing their own training or having UAF administer training for them. GD- All hazards approach is common in grants wording. Should make sure we don’t loose focus of the council’s role and need to asses if it is appropriate for the council to get involved. i. Stevens- Sees the percentages of passing coming up and thinks that the HMO prerequisite to FFI is not an issue as originally expected. <p>*Hazardous Materials Awareness and Operations level status- Live</p>	
<ul style="list-style-type: none"> 1. NFPA 1001: Fire Fighter- Greg Coon- <ul style="list-style-type: none"> a. CPR criteria update- Already covered, minor line item added in the CO manual. Issue has been resolved. b. GD- When next test bank comes up we’ll be more streamlined. Future test banks for this will include more information. While more texts are available, we probably won’t have them in the test banks until there is a change to a standard revision, due to cost associated with test validation. c. Greg Coon – As a person who has validated several test banks, the more manuals the more time it takes to validate. Need to look at if it’s appropriate to validate to text books. d. JH- Need to have a generic enough test bank that it is tied to the standard, not the manuals. Sometimes that is very difficult to do because of standard requirements. Maybe do a survey and correlate to the texts being used. e. Greg Coon- In the program document it states what texts it has been validated against. This lets the departments be informed when they make their text choices. <p>*Firefighter I/II status- Live</p> 	
<ul style="list-style-type: none"> 2. NFPA 1002: Driver Operator- Greg Coon 	

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<ul style="list-style-type: none"> a. Already adopted the standard, through much discussion we are talking about the program (directive) to the standard is in draft form and is ready to go live. The only thing is the frequency of recertification. Program states every 3 years, so proposal is to eliminate expiration until further review. b. JH- Why not move to a 5 year cycle, and what are we gaining by recertification. GD- goes back to wording in standard that the individual shall continue their skills training. If we had the ability to manage the data electronically with multiple levels of access, it would be easier to require recertification. c. JH- due to minimum levels of staffing, recommends we do not require recertification at this level. Nothing says we can not revisit it on standard changes. J Downes- that makes more sense. d. BL- for volunteers recertification places an undue burden on their time constraints. e. Greg Coon supports adding an elimination of recertification clause. GD- we don't need a motion because there is not an existing directive/standard requirement; so no motion is needed. f. Al Stevens – VFIS was once accepted as this program. JH- when the EVD program was purposed, numerous departments had programs and only the national one was reviewed due to time constraints. New standard adoption would not limit to one training program. g. Greg Coon- wildland and ARFF not included in current review. h. GD - Have talked about the current program and the conversion component. Have a method to move them forward. i. Fish- how is standard broken down? GD- by chapter/level. j. Greg Coon- the program would consist of chapters 4, 5, 6, 10. *Driver Operator status (all levels)- Directives complete; test bank validation pending; Ready for pilot phase December 2011 	
<p>3. NFPA 1003: Airport Firefighter- Dan Grimes</p> <ul style="list-style-type: none"> a. Airport Firefighter program status- All of the committee to review the standards and skill sheets and test bank material has been turned in. The next step is to request a review of it from IFSAC. No significant findings, was accepted as written. Is in queue for final correlation administratively. b. GD- Spring and early summer of 2012 is set date for our next IFSAC review. Plan is to have new levels reviewed at that time. c. Grimes- only change was removal of the reference of proximity PPE instead of regular PPE. Did not remove the recommendation from the correlating standards or best practices. *Airport Firefighter status- Live 	
<p>4. NFPA 1021: Fire Officer- Robert Dennard</p> <ul style="list-style-type: none"> a. Material has been reviewed and no major changes have been identified and all committee material was submitted to office staff. b. GD- Fire officer I materials are updated. All test validation was 	

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<p>complete and is awaiting final correlation.</p> <p>c. GD- Fire Officer I and has pre-requisites. Several people who wanted to take the courses when they were available, but did not have pre-requisites. Director issued exception letters that explicitly said if we allow this person to test there are requirements and timeline limits for us to honor their exam. Chris Steeves- Feels this was the right path to follow. The individual should be accountable for their certifications, so once they have the letter any further action is on their part.</p> <p>*Fire Officer I status- Live</p>	
<p>5. NFPA 1033: Certified Fire Investigator – Al Stevens</p> <p>a. Both levels have progressed very well thanks for Brian Balega and Jodie’s group’s help. Plan was to have the basic level attainable from any sized community throughout Alaska. Gordon and Aubrey have the program setup to reflect this. Wording has been put online explaining how the program works. John Bond initiated a clause to clarify who we have authority to certify. JH- Readout on how the pilot national fire academy class went, had great reviews and had a great breadth of experience available. Arson investigators association was fabulous to work with in getting the behind the scenes things dealt with. Some hand holding needed to ensure all the requirements are turned in and met, but changes are planned to roll out in next class to ensure that requirements are checked off in advance.</p> <p>b. GD- thanks to Al for taking the lead of the committee and taking action. Everyone agreed on the final product which was really for the history of CFI. We made some adjustments for the class attendees, with cooperation of all the share holders to make it happen. Thanks to Al for getting the program through the partners and working through the Awareness class that came up.</p> <p>*CFI program status- Live</p> <p>*Alaska Fire Investigator Technician (AKFIT) program status- Live</p>	
<p>6. NFPA 1035: Fire Life Safety Educator/JFIS- Gordon Descutner (For Mahlon Greene)</p> <p>a. No changes to FLSE. There is a new standard, but what we have is still functional and we have higher priorities. Table for future discussion.</p> <p>*PFLSE status- Live</p>	
<p>7. NFPA 1041: Fire Instructor- Tori Clyde</p> <p>a. Nothing has changed on Fire Instructor, other than TEB has delivered an MOI II class that seemed to go really well and the restructuring was successful to streamline the practical components. Many MOI I classes have been delivered and pass fail rate is acceptable.</p> <p>*Fire Service Instructor I/II status- Live</p>	
<p>8. NFPA 1061: Telecommunicator- Jodie Hettrick</p> <p>a. Standard was adopted, no action to report. Not a big demand for</p>	

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<p>it since adoption.</p> <p>*Telecommunicator status- Tabled for future development</p>	
<p>9. **NFPA 1403: AK Live Fire Training Standard- Unassigned</p> <p>a. GD- Need to start working on this, is in the recommendations for strategic planning. Class was delivered recently as a pilot program basis; report later in agenda. JD- Schreck would like to be involved in committee.</p> <p>*AK Live Fire Training Standard status- Live, but needs revision to current 1403</p>	
<p>10. *NFPA 1407/AK RIT- Brian Davis (old business item)</p> <p>a. Table till next meeting. Use existing RIT program.</p> <p>*Live, but needs revision and additional development of AFSC standard and directives</p>	
<p>11. NFPA 1521: Safety Officer- Gordon Descutner/Jeff Dobson</p> <p>a. New designated committee lead needed. No action has been taken, and further action is tabled. Need Fire Officer II in place and there are too many other priorities to designate a new committee lead at this time.</p> <p>*Safety Officer status- Tabled for future development</p>	
<p>12. **AK Rural Fire Protection Specialist- Steve Schreck</p> <p>a. No purposed changes. Will continue to discuss with Schreck on any purposed changes.(Related: Apprentice & Basic FF programs)</p> <p>*AK Rural Protection Specialist- Live, but needs review</p>	
<p><i>**Listed on webpage summary, but no committee designated</i></p>	
<p>X. Lunch</p>	1145
<p>XI. Council Body Photo</p>	1300
<p>XII. Public Comment</p>	1315
<p>A. Jeff Tucker, Chief at North Star. AK Fire Chief Association Pres.</p> <p>B. Doug Schrage, Chief at UAF.</p> <p>1. University Fire Program is only department that is full time and staffed solely with full time college students. Three improvements:</p> <p>a) Students must have 12 credit hours per semester, used to be 6 credit hours.</p> <p>b) Also aligned services with Fairbanks Fire Department,</p> <p>c) strengthen interior Alaska department ties.</p> <p>2. Placement rate is over 2/3 still working in emergency services, either in Alaska or out.</p> <p>3. Chief offers to be a resource to the council because of their firefighter I ties.</p> <p>4. Ran a class of 22 students and hired half to the department. One of the issues they identified is that the students recruited from outside of Alaska were not always IFSAC rated. Worked with Gordon Descutner to take the equivalency challenge. In the end all the students opted to take the full class. Encourages dual accreditation to</p>	<p>Non IFSAC or ProBoard reciprocity method review.</p>

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<p>allow for easier reciprocity.</p> <p>5. Working on a reciprocity type program for California firefighters since they are neither IFSAC or ProBoard accredited.</p> <p>6. GD- With CA candidates, what is the problem you are facing with integration? Chief- CA certification exceeds IFSAC requirements, but they can't get reciprocity.</p> <p>7. Fish- what kinds of candidates do you get? Chief- people who want to work for the fire department. If they were IFSAC recognized they would be able to come to work directly for the department. Working on a plan to bring in 3rd year students from CA to study in the BA program.</p> <p>8. GD- Don't currently have a reciprocity policy for non IFSAC or ProBoard. JH- used to allow non-direct reciprocity for these candidates, but the administrative process of verifying the training met the standard was exceedingly time intensive.</p> <p>9. GD- In order to put a seal on the certificate, we have to administer the test.</p>	
<p>XIII. Old Business – Chair – Buddy Lane - Report</p>	<p align="right">1330</p>
<p>A. Rapid Intervention Technician- Gordon Descutner (for Brian Davis)</p> <p>1. No updates.</p>	
<p>B. Marine Firefighting for Land Based Firefighters- Jodie Hettrick</p> <p>1. Started with Chiefs proposal/funding; needed in state; TEB runs a lot of marine programs, so wanted to take on this project.</p> <p>2. NFPA 1005 National TC Status</p> <p>a) Several major conflicts with 1005 standard</p> <p>b) Will not work in Alaska because firefighters would work above and beyond what should be their control</p> <p>c) Nationally talk of several requirements that make this standard inappropriate for us.</p> <p>3. Other Standards</p> <p>a) Very comfortable with Washington standard</p> <p>b) Based on the old 1996 version of 1405 standard.</p> <p>c) WA has not updated</p> <p>4. Alaska Marine Firefighter Standard Proposal</p> <p>a) Compilation of NFPA Guideline 1405, NFPA Standard 1005, and WA standard. Removed requirement for candidates to be placed in a pool with full PPE. Victim removal was added. Broken out into three segments:</p> <p>(1) Awareness- basic boat 101, no prerequisite, 8 hours, no practical's.</p> <p>(2) Operations- Victim removal, fight fire on ship, Ship controls, etc. FFI required. 24-40 hours (depending on how many vessels your area sees). Practical's included.</p> <p>(3) Command/Technician- Strategy and tactics, unified command, and big picture. Would like suggestions on</p>	

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<p style="text-align: center;">what to call the third level. Fire Officer I required. 24 hours, few practical's related to directing fire scene.</p> <p>b) JH- Good fit for what Alaska needs. As we went through committee report. Awareness would be beneficial for areas that have fresh water boating, operations would not be needed for fresh water areas. Has a knowledge and skills section for each area.</p> <p>c) BL- What is it in 1005 that doesn't match? JH- Moving mooring lines, moving cargo within ship, things like that. AS- Must be able to read and use navigational maps. JH- pre-requisite for level one was firefighter II.</p> <p>d) AS- Are we dealing with two different things here; the grant, and then a state program? Or is the grant to get the state a program? JH- Chief's applied for the grant, which allows us to offer a training program, train-the-trainer, and provide the program delivery. Need a standard to define what to deliver for statewide certification. When grant was proposed it had nothing to do with certification.</p> <p>e) AS- Do you have an estimated time requirement? Sitka could not afford to put people through three courses. JH- Grant would allow you to send two of your staff to training and then get accredited at this level and do in house instruction (timeframes added to above bullets.). No reason why only TEB would have to deliver.</p> <p>f) BL- Did the committee fill out report form for 1005? JH- did not because not proposing adoption of 1005. Propose AK marine standard.</p> <p>g) GC- PPE or use of PPE, not seeing anything in proposal. JH- I think it says appropriate PPE under operations.</p> <p>h) GD- AK Marine report item 1 marked "yes" for challenges using in AK, but no comments. JH- Should have been marked "no."</p> <p>i) BL- So the AK proposal mirrors the WA standard? JH- No. WA hasn't updated reference to 1405, 1996 ed. We added victim removal from 1005 and removed swimming pool requirement. BL- Is WA using their standard right now? JH- Yes. BL- To certify? JH- Do not know.</p> <p>j) GD- Report item 3 marked "no" for prerequisites, but is that for 3 proposed levels? JH- Misunderstood the report question. Prerequisite of FFI for Operations and Fire Officer I for command/technician level.</p> <p>k) BL- Would tabling have an impact on the grant? Chief Tucker- No. BL- Would like to take time to look through what has been proposed and schedule a teleconference to address this, or review thoroughly for next meeting.</p> <p>l) GC- Moves to table this until next meeting, Fish seconded.</p> <p>m) AS- Should not table work to be completed; only the final decision. Need active work on it and a decision is needed before the next meeting. Would not mind being on the</p>	
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<p>committee, but is it necessary. JH- People could just ask questions of the committee.</p> <p>n) GD- Could we get clarification from the committee on what is not acceptable in 1005? This will identify clearly that 1005 won't work.</p> <p>o) JH- Doesn't want to put this off any longer, it has been delayed already and action is needed. Would like to do awareness and operations levels at next year's Sitka conference.</p> <p>p) GC- To Buddy's suggestion of AI joining committee, the group that is on it now needs a fresh perspective, would be tremendously valuable. JH- Don't think it would take much.</p> <p>q) GD- Move forward with whatever is best to suit the need, if a teleconference is sufficient that could be the method to take action based on a complete committee report. BL- Want to resolve before January meeting, but feel that we are not ready to vote today.</p> <p>r) GC- There is use of fixed systems and foam in the standard that would require FFII. Need more time to ensure we are not watering down the standard.</p> <p>s) AS- How far along are you with the skill sheets for the levels. JH- Half way with skill sheets. 1405 is set up in an easy to use format, even though they aren't JPR.</p> <p>t) Motion to table passed in unanimous.</p> <p>u) Chief Tucker- As author of this grant, the intent of the grant was to provide training in sorely needed areas. Having a standard adopted will really add consistency statewide to training administered. Rich Etheridge is a good resource to talk with. 150k in funding available, too cost prohibitive to have it administered only by state, need standard adopted so departments can get accredited to administer the training in their own shops.</p>	
<p>C. Fire Officer II- Gordon Descutner</p> <p>1. Status Review- We have not developed the final skill sheets for FOI II. Have test bank and all drafts for skill sheets, but not sure we are ready to move forward with this level yet without supporting delivery mechanism. Still a level that is on the radar, but no visible demand for this level.</p> <p>2. GC- No real demand, the staff's plate is full. What is the downside to moving this down the priority list? GD- Sees no reason not to table this until higher priority tasks are completed.</p>	
<p>D. Public Survey- Gordon Descutner</p> <p>1. Recap previous discussion- Leadership goals. What would it look like, what would we ask? Where are we now and where do we need to go? Should wait until we clearly need input on what we need to work on before we ask for outside feedback.</p>	
<p>E. Plaque- Outstanding contribution</p> <p>1. No nominations have been submitted.</p>	

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Break	1415
XIV. New Business – Chair – Buddy Lane - Action	1430
<p>A. AFSC Authority for certificate issuance</p> <ol style="list-style-type: none"> 1. Who do we have the authority to certify? Have sought clarification from our department’s legal council, with no guidance. We do have a discussion point that needs to be addressed on AK FIT. All certifications require affiliation with a fire department. BL- UAF is not a fire department, they are an accredited educational entity. 2. JH- When TEB tried to charge for fire system permits under AFSC jurisdiction the legal council ruled that fire standards council was specific to fire service personnel. 3. AS- Is there any reason not to? 4. BL- Opinion is they should be able to get certified. Does not believe wording throws out the individual. 5. CS- As long as program is accredited; there is no reason not to. 6. GC- Exhibit 15 1, D states individual. The only reason we are pursuing this is because we got one individual asking the question. Should direct the inquiring person back to this section. 7. AS- Read summary from the Arson group’s suggestion of wording to specify who qualifies to get certified. Private fire investigators are not representing the state. From the standards council legal standpoint, can you certify civilian individuals? 8. CS- Insurance investigators would be barred. As long as individuals meet the same training standards, the statute grants authority to certify them. 9. BL- Until the state comes to investigate every fire, there would be gaps in coverage if the individual insurance investigators would not be able to get state certification. 10. AS- Current investigator program wording rules out non-firefighter individuals, so law enforcement are barred. 11. BL- if we are going to adjust the program we should adjust it to be in harmony with the statute authority. 12. JH- Regulations would clarify and define details of statute. Such as could clarify that we have authority to certify individuals, but require they are residence or associated with a registered fire department. 13. GC- Original intent was to ensure training was administered in a responsible manner. Statute says we MAY certify individuals, not that we SHALL certify individuals. 	<p>GD- Clean up the program documents so that individuals are not barred.</p>
<p>B. IFSAC Program Report</p> <ol style="list-style-type: none"> 1. We are working on correlations for FOI, ARFF, CFI, FADO goal is to get those in as soon as possible for inclusion in the accreditation audit in spring or summer. 	
<p>C. NIMS Compliance and AFSC certification</p> <ol style="list-style-type: none"> 1. GD- NIMS 300 400 would be required for FOI II. Do we need to add NIMS 100 200 as a CO check off to the firefighter I checklist? 2. JH- does not think this would be a big issue. Departments know 	

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<p>what the requirements are and it doesn't cost anything and they need to check it off anyway. This will just give us assurances that this happened.</p> <p>3. AS- There is a governing body over that. There is a person somewhere in your organization that has to keep up on your NIMS to keep their federal funding current.</p> <p>4. GC- Not opposed, bring back to attention that it will be beyond the standard and some pushback may result.</p> <p>5. JH- If another governing body is checking this, why do we need to add this as a line item.</p>	
<p>D. Ethics Update- Buddy Lane</p> <p>1. Let Buddy know if you have any ethics conflict with your service on the AFSC.</p>	
Break	1530
<p>E. Strategic Plan Review</p> <p>1. GC- Suggested to GD that we review what we do and the steps we take to get there and what we call each step. Recommends that we change the terminology of the certification programs to Directive. Directives would tell you how to meet the standards.</p> <p>2. GD- Reviewed flow chart of committee review process.</p> <p>3. JH- Was drafting skill sheets while she was building the AK Marine Firefighter draft. RIT would be the same situation.</p> <p>4. GC- Would like to make a motion to change the terminology of the certification program to a Certification Directive. Jodie seconds.</p> <p>5. GD- One directive could have multiple levels of certification, FFI or FFII, etc.</p> <p>6. Motion passed unanimously.</p> <p>7. Council worked on updating and revising the Strategic Plan document.</p> <p>8. Greg moved to adopt changes to Strategic Plan as amended. John Downes seconded. Motion passed in the unanimous.</p>	<p style="text-align: center;">1545</p> <p style="text-align: center;">GD- Update terminology as directed by motion.</p>
<p>F. SWOT Review</p> <p>1. JH- Changes are needed to the mission statement. It says curriculum is under AFSC. Need to request revision.</p> <p>2. GD- Ultimately the commissioner gives approval of mission statement revision requests. Use of the words realistic and attainable were discouraged.</p> <p>3. GC- Why does the statute list curriculum also?</p> <p>4. BL- Why don't we leave it like it is and further discussion will take place after additional research by the Chair. This is not an action item.</p>	
XV. Create Priority List – Chair – Buddy Lane - Action	1630
<p>A. Council reviewed the Priority List while they were working on the strategic plan.</p>	
XVI. Review list of Action Items - Chair – Buddy Lane - Review	1645

MINUTES OF MEETING

Date:	September 19, 2011	Action By
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Responsible person(s) developed from this meeting.		
<ul style="list-style-type: none"> A. Adding Vehicle Rescue Tech to the purposed standard on standard list. B. Ensure wording refers to the Alaska Live Fire Training Standard in Certification Policy Manual. C. Land based firefighter tabled till next meeting. D. RIT moved to next meeting. 		<ul style="list-style-type: none"> Update standards list. Update cert manual.
XVII. Future Agenda Items - Chair – Buddy Lane - Review		1650
<ul style="list-style-type: none"> A. None 		
XVIII. Next Meeting - Chair – Buddy Lane - Report		1655
January 30, 2012 Juneau Alaska		
XIX. Adjourn - Chair – Buddy Lane - Action		1720
<ul style="list-style-type: none"> A. JH- moves to adjourn. Seconded by Robert. Passed in the unanimous. 		