

## DEPARTMENT OF PUBLIC SAFETY ALASKA FIRE STANDARDS COUNCIL

## **Certifying Officer Exam Site Survey**



This form is used by the Certifying Officer to evaluate the **TEST SITE COORDINATOR**.

Please answer all items appropriately.

Any concerns or discrepancies will be addressed as necessary by the Alaska Fire Standards Council (AFSC).

## Information

## Course Type/Location of Test Site:

**Dates of Written & Practical Exams:** Written: Practical:

Your Name:

Name of Test Site Coordinator:

Indicate your answers to the below questions by marking either the Yes or No box. Comment on "No" responses below.

		Yes	No
1.	Was the Test Site Coordinator available in advance of the test date to discuss or plan arrangements for the day of the test?		
2.	Was the Test Site Coordinator present and available at the test site?		
3.	Were the Test Site Coordinator, Candidates, and Assisting personnel in appropriate clothing and personal protective equipment for the test site conditions?		
4.	Was the conduct of Test Site Coordinator professional and supportive of test site expectations?		

On a scale of 1-5 (1= Strongly Disagree to 5 = Strongly Agree), mark the answer that you feel best describes your views about the test site. For scores marked 1 or 2, provide detailed comment below.  $\boxed{1 + \frac{1}{2} + \frac{2}{3} + \frac{3}{4} + \frac{5}{5}}$ 

		IN/A	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
5.	The classroom location was adequate for administration of this written exam assignment.						
6.	The test site was adequate for completion of this practical skill station assignment.						
7.	The Test Site Coordinator had the appropriate equipment requirements in place for this test site assignment.						
8.	The Test Site Coordinator provided me with the necessary personnel support to complete this assignment.						
9.	The AFSC office travel and schedule arrangements were appropriate for this assignment.						
10.	The AFSC office provided the necessary tote contents and material to complete this assignment.						
11.	The AFSC provided clear and concise communication for this assignment.						
12.	Things that went well:						
13.	Things to improve:						

Please provide comments to help improve the testing and certification program (use additional pages as necessary)

Thank you for completing this form. Please return to Alaska Fire Standards Council by fax, email or standard mail.

DPS Fire Standards Council 5700 E. Tudor Road Anchorage, AK 99507 Fax 907-269-0134 Voice 907-269-5052 Email: dpsakfirestandards@alaska.gov

Certifying Officer Initial