

Council on Domestic Violence and Sexual Assault

ASSURANCES – FY16 – FY17

PROGRAM _____ LOCATION _____

The Program hereby assures and certifies with respect to this Grant that:

1. The offeror(s) shall comply with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d(c)(1)); the Victims of Crime Act (42 U.S.C. § 10604 (e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672 (b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132); the Education Amendments of 1972 (20 U.S.C. § 1681); the Age Discrimination Act of 1975 (42 U.S.C. § 6102); the Department of Justice regulations on the Equal Treatment for Faith-Based organizations (28 CFR Part 38); and the Fair Housing Act as amended 1988 (Title VIII of the Civil Rights Act 1968 - 42 U.S.C. § 3601-3619). Further, the offeror(s) shall not retaliate against individuals for taking action or participating in action to secure rights protected by the laws referenced in this section.
2. The offeror(s) shall comply with all provisions of federal and State laws and regulations that may be applicable to the operation of the program.
3. The offeror(s) shall provide for access by State officials to financial and other records pertaining to the project and encompassed by a grant.
4. The offeror(s) shall maintain fiscal and program records necessary for audit review and shall submit quarterly fiscal, statistical and program progress reports to the Council, as defined in the Grant Conditions, upon award.
5. The offeror(s) shall maintain a salary schedule for all position classifications, and the salaries indicated on the budget detail form shall conform appropriately to the salary schedule.
6. The offeror(s) shall provide liability insurance coverage for all employees providing services under this grant, as well as all program participants, and fidelity bonding insurance for all signatories.
7. The offeror(s) shall not discriminate based on race, color, creed, mental or physical disability, national origin, sex, age, or religion in the provision of services or employment practices.
8. The offeror(s) shall forward to the Council for submission to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice any finding of discrimination

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- against the offeror(s) by a federal or state court or federal or state administrative agency on the grounds of race, color, religion, national origin, or sex.
9. The offeror(s) shall provide meaningful access to their programs and activities to individuals who are Limited English Proficient.
 10. The offeror(s) shall, if required, formulate an Equal Employment Opportunity Plan (EEO) in accordance with 28 CFR 42.301 et. seq., and submit their EEO or EEO Short Form directly to the Office for Civil Rights within sixty days of the date of this agreement. If the offeror(s) is claiming a full or partial exemption from the EEO requirement, the offeror(s) must submit an EEO Certification Form to the Office for Civil Rights.
 11. The offeror(s) shall provide training at least once per grant cycle to staff regarding obligations to comply with the federal civil rights laws listed in Assurance #1. Such training will include, at a minimum:
 - Compliance with the Department of Justice's regulations on the Equal Treatment for Faith-Based Organizations,
 - Provision of services to Limited English Proficient individuals, and
 - Procedures to report findings of discrimination to the Office for Civil Rights.
 12. The offeror(s) shall comply with all codes and standards set by the local government and State for fire, safety and sanitation.
 13. The offeror(s) shall comply with all local zoning requirements.
 14. The offeror(s) shall not use State General Funds for the purpose of lobbying the Alaska State Legislature.
 15. The offeror(s) shall maintain non-profit status if awarded funds as a non-profit organization.
 16. The offeror(s) shall assure program participant confidentiality and maintain policies and procedures to guarantee program participant confidentiality.
 17. The offeror(s) receiving federal funds shall abide by the Drug Free Workplace Act of 1988.
 18. The offeror(s) shall maintain security procedures to ensure safety for program participants.
 19. The offeror(s) shall maintain 24-hour accessibility for all program participants including crisis line and translation services.
 20. The offeror(s) shall provide safety planning opportunities for all program participants.
 21. The offeror(s) shall make available follow-up services for all program participants.

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- 22. The offeror(s) providing shelter shall ensure provision of minimum necessities for all program participants.
- 23. The offeror(s) shall provide staff training on the reporting of child and vulnerable adult abuse/neglect and ensure adequate reporting policies and procedures are in place.
- 24. The offeror(s) has registered with SAMS.gov @ <https://www.sam.gov/portal/SAM#1>.

SIGNATURE OF PROGRAM AUTHORIZING OFFICIAL

DATE