



## Council on Domestic Violence and Sexual Assault

FY \_\_\_\_\_ Grant No. \_\_\_\_\_

Program: \_\_\_\_\_

### Community-based Batterers' Intervention Programs (BIP)

#### GRANT AWARD CONDITIONS

In addition to the conditions, assurances and requirements contained in the application,  
\_\_\_\_\_ agrees to the following conditions:

(Name of Program)

1. To comply with Department of Corrections regulations for the standardization of batterers' intervention programs (22 AAC 25.010 – 25.090)
2. To abide by 13 AAC 90, 13 AAC 95, 02 AAC 45.010, the provisions of the grant application, and the terms and conditions contained herein.
3. Funding is subject to the availability of spending authority by the Council to fund this grant, provided such spending authority is not revoked, rescinded, reduced, or withheld by the Office of Management and Budget. The Council will promptly provide the grantee written notice if funding under this award is revoked, rescinded, reduced or withheld, and the effective date of such action (13 AAC 90.090).
4. The grant award will be available for program use only during the approved budget period given on the notification of grant award (13 AAC 95.090).
5. Funds awarded in this grant are to be expended only for the purpose set forth in the approved grant application and in accordance with ALL applicable laws, regulations, and grant policies.
6. Before changing the service plan of a grant project, a grantee must submit the proposed changes in writing to the Council for approval. The Council will notify the grantee of its decision within 30 days after receipt of the proposed changes (13 AAC 95.300(a)).
7. A grantee may reallocate money between budget categories within the total budget of the grant project to meet unanticipated expenses necessary to the successful continuation or completion of the grant project, if the expenses are authorized under the terms of the grant. The grantee must receive approval from the Council before reallocating funding in a manner that would increase any single budget category by more than 10% or \$5,000, whichever is less. The grantee must notify the Council within 30 days after reallocating an amount not subject to the 10%/\$5000 condition (13 AAC 95.300(d)(f)).
8. The grantee shall comply with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968

(42 U.S.C. § 3789d( c)(1) ); the Family Violence Prevention and Services Act (FVPSA), 42 U.S.C §10401, Section 10407(a)(2), 10406(c)(2)); the Victims of Crime Act (42 U.S.C. § 10604 (e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672 (b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000(d)); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the American with Disabilities Act of 1990 (42 U.S.C. § 12132); the Education Amendments of 1972 (20 U.S.C. § 1681); the Age Discrimination Act of 1975 (42 U.S.C. § 6102); the Department of Justice regulations on the Equal Treatment for Faith-Based organizations (28 CFR Part 38); and the Fair Housing Act as amended 1988 (Title VIII of the Civil Rights Act 1968 - 42 U.S.C. § 3601-3619). Further, the grantee shall not retaliate against individuals for taking action or participating in action to secure rights protected by the laws referenced in this section.

9. To use accounting procedures that guarantee that co-mingling of Council funds with other funds does not occur.
10. That no Council funds will be used for lobbying the Legislature.
11. To submit fiscal and performance reports on scheduled dates as specified by the Council office (13 AAC 95.240). A final closeout report shall be furnished to the Council office no later than July 30<sup>th</sup>. The following are required reports and requests:
  - Quarterly expenditure/revenue, narrative, and goals and objectives reports;
  - Quarterly advance requests;
  - Yearly equipment inventory report and update;
  - Data reports on services as required on provided format;
  - Cumulative year-end expenditure detail report.
12. To provide the Council office postmarked by February 1 of a year, a written report as described in 22 AAC 25.040(b) evaluating program services for the previous calendar year. The report must include: (1) an assessment of the effectiveness of the program; (2) a description of the types of data collected; (3) an identification of program elements that have proven effective and the factors impacting the elements; and (4) an assessment of how the program affects the community that the program serves, including the program participants and victims of domestic violence.
13. Funds awarded in this grant may be suspended or terminated for violations of any terms and/or conditions of this grant award (13 AAC 95.330).
14. To provide copies of all audit reports directly to the Council as well as the Office of Management and Budget. State and federal single audit reports must be submitted no later than nine months after the fiscal year in which the \$750,000 in State funds and \$750,000 in Federal funds was expended. The reports or a response as to why the organization cannot comply with the single audit requirements must be submitted directly to the Council and the Office of Management and Budget (2 AAC 45.110).
15. To provide and document a match equal to 25% of the CDVSA grant award. The match is NOT to include State funds. A definition of allowable match follows:

In-kind – In-kind match that is allowable would include volunteer services as defined

below, facilities, equipment and supplies loaned or given to the program for its use during the fiscal year.

Volunteer assistance (a form of in-kind) - should be computed at a rate based on the particular service provided and the cost of that service in the community where the service is delivered. The service should be documented as well as the method for determining the rate used to calculate match. Only time donated for office support, community presentations and public relations, fundraising, and other direct services to clients may be included. Board members' time devoted to activities defined as "volunteer" may be included but not time devoted to the regular meetings of the board itself.

Cash funds - funds in the form of cash, from donations, fees, local funds etc. not attributable to the grant award made by the Council on Domestic Violence and Sexual Assault.

16. The program may own any copyrights, patents, or other proprietary interests that may result from grant activities. However, the Council retains the rights for no-cost use or replication of any materials, designs or programs developed through the use of these funds to distribute to other Council funded programs.
17. To provide training for board members.
18. To comply with and provide to the Council office no later than December 31, of the reporting year, all corrective documentation as required by the on-site evaluation recommendations that were received prior to June 30 of the prior reporting year.

I assure that my program is in compliance with all State and applicable Federal requirements and guidelines.

\_\_\_\_\_  
Signature of Program Authorizing Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of CDVSA Executive Director

\_\_\_\_\_  
Date