

LISA KONRATH, INC.
specializing in Training and Development
P.O. BOX 12502
TUCSON, ARIZONA 85732, USA
(520) 323-7955
www.lisakonrath.com

Workshop Title: **Instructor Development**

Duration: **5 Days from July 20 to July 24, 2015.**

Location: **Department of Corrections Academy in Palmer**

Recommended for: Individuals interested in instructor development.
NOTE: This workshop is a prerequisite for “Advanced Trainer Skills”.

Maximum # of Participants: 10

Overview: This workshop is designed to prepare individuals to analyze, design, develop, implement, and evaluate effective, defensible, training sessions and curricula.

Topics include: The Role of the Instructor
Introduction to the ISD (Instructional Systems Design) Model
Adult Learning
Impromptu Speaking
Training Needs Analyses
Instructional Objectives
Source Documents
Lesson Plan Development
Methods & Techniques of Instruction
Instructional Media
Testing & Evaluation
Communication Skills
Student Presentations

In this highly interactive workshop, participants will experience several **learning opportunities** to include:

- * Listing the five stages of a systems approach and applying them in curriculum development.
- * Identifying the six principles of adult learning.
- * Preparing and delivering an impromptu speech.
- * Assessing various methods for conducting needs analyses.
- * Designing instructional objectives and test items.
- * Creating a source document, for use by themselves and other instructors.
- * Developing a lesson plan and designing *appropriate*, supporting, instructional media.
- * Evaluating and selecting various methods and techniques of instruction.
- * Presenting a training session and evaluating several others.

For Registration, contact Sarah Hieb at sarah.hieb@alaska.gov 907-465-6296

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- Workshop Title: **Advanced Trainer Skills** (page 1 of 2)
- Duration: 5 Days from July 27 to July 31, 2015
- Location: Department of Corrections Academy in Palmer
- Recommended for: Trainers desiring to perfect their skills as a curricula developer, facilitator, instructor and trainer, to deliver performance-based, trainee-centered curriculum.
NOTE: *Due to the level of expectations for completion, only those individuals who have successfully completed a 5 day “Instructor Development” through Lisa Konrath, Inc. will be permitted to participate.*
- Maximum # of
Participants: 10
- Overview: This workshop is designed to instruct advanced trainers in how and when training is appropriate, successful facilitation skills, creating experiential learning activities and job aids, and other advanced strategies, thus equipping them to maximize the transfer of learning from them to their participants.
- Topics include: Course Introduction
 Facilitation
 Adult Learning Review
 Analyzing Performance Problems
 Classroom Management
 Creating Job Aids
 Seating to Facilitate Learning
 Experiential Learning Activities
 Evaluating Training and Measuring Return on Investment
 Course Assessment Part 1: Curriculum Simulation
 Course Assessment Part 2: Facilitation Simulation
 Course Review and Closure Activity

In this highly interactive workshop, participants will experience several **learning opportunities** to include:

- * Using case studies, exploring and assessing what examples of “mutual respect” look like in a classroom environment.
- * Given the purpose of communicating, explaining how it relates to maximizing the transfer of learning.
- * After further analyzing adult learners, applying these assumptions to actual curricula.
- * Assessing whether a performance problem is a supervision or a training deficiency and, accordingly, designing a solution.

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Workshop Title: **Advanced Trainer Skills** (page 2 of 2)

In this highly interactive workshop, participants will experience several **learning opportunities** to include (continued):

- * After assessing the difference between “classroom inconveniences” and “problem situations”, applying a problem solving approach to effectively handle situations.
- * Creating job aids to enhance the transfer of learning.
- * Assessing and selecting participant seating to maximize the transfer of learning.
- * Using a topic or learning objective, designing experiential learning activities to facilitate the learners' acquisition of the new knowledge, skill and/or ability.
- * Through an instrumentation activity, identifying effective strategies for demonstrating return-on-investment and cost-benefit analysis.