



RAPID INTERVENTION CREW INSTRUCTOR

PRACTICAL SKILLS CERTIFICATION EVALUATION PACKET (NFPA Standard 1407, 2015 Edition)

**Department of Public Safety
Alaska Fire Standards Council
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| <p align="center">Rapid Intervention Crew Instructor Practical Skills Job Performance Requirements (NFPA 1407, 2015 Edition)</p> | | | |
|---|-------------------|---|--|
| 2015 Skill Sheet | NFPA 1407 Section | Tasks | Certification JPR Requirement: *3 Mandatory |
| 4 AKRICI Rapid Intervention Training Policy and Procedures | | | |
| RICT 1 | 4.1.1 | Candidate has developed RIC training program for fire service personnel safety | Mandatory |
| | 4.1.2 | Candidate program describes steps to minimize training risks for RIC member safety | |
| | 4.2.1 | Candidate has established RIC operations guidelines through written policy and comprehensive training in accordance with NFPA 1407 | |
| | 4.2.2 | Candidate has established training policy consistent with operational procedures of local department and automatic/mutual aid departments | |
| | 4.2.3 | RIC program was developed for conducting training using NFPA 1710/1720 to establish minimum emergency scene requirements | |
| | 4.2.4 | Candidate has established RIC training program to train skills as part of a team | |
| | 4.2.5 | Candidate has establish training policy to address the entry level requirements, training objectives, basic skills, equipment, and training evolutions contained in NFPA 1407 | |
| | 4.3.1 | Candidate program defines that RIC members in training should meet requirements of NFPA 1407: Chapter 6 | |
| | 4.3.2 | Candidate program specifies that RIC members in training shall receive a copy of local RIC training policy | |
| | 4.4.1 | Candidate program includes a requirement to conduct an annual performance evaluation of the RIC operations and RIC members | |
| | 4.4.2 | Candidate program shall include maintain training and evaluation documentation as required by the AHJ. | |
| 5 AKRIC Instructor Requirements | | | |
| RICT 2 | 5.1 | RIC instructors shall be qualified to deliver training | Mandatory |
| | 5.1.1 | RIC instructor shall be responsible for full compliance with NFPA 1407 | |
| | 5.1.2 | RIC instructor shall coordinate overall evolutions during RIC training | |
| | 5.1.3 | RIC instructor shall designate additional instructors as required | |
| | 5.2 | RIC instructor shall maintain student to instructor ratio no greater than 5 to 1. | |
| | 5.2.1 | RIC instructor shall ensure that all PPE and equipment are used | |
| | 5.2.2 | RIC instructor shall conduct an accountability check during evolutions | |
| | 5.2.3 | Instructors shall monitor and supervise all assigned students | |
| | 5.2.4 | RIC instructor shall provide for rest and rehabilitation of students | |
| 8 AKRIC Instructor Methods of Evaluation | | | |
| RICT 3 | 8.2.1 | RIC instructor shall stage RIC in designated area prior to training evolution | Mandatory |
| | 8.2.2 | RIC instructor shall place simulated downed fire fighter in location determined prior to starting training evolution | |
| | 8.2.3 | RIC instructor shall identify simulated "safe areas" prior to starting training evolution | |
| | 8.2.4 | RIC instructor shall determine "safe area" location where RIC shall move downed firefighter to end the training evolution | |
| | 8.2.5 | RIC instructor shall begin evolution by deploying RIC to initiate rescue | |
| | 8.2.6 | RIC instructor shall conclude evolution when the downed firefighter is removed to designated "safe area" | |
| | 8.2.7 | RIC instructor shall document evolution completion time | |

Skill Sheet Packet Instruction

Purpose of the Skill Sheets

Skills listed in this packet are consistent with [NFPA 1407: Standard for Training Fire Service Rapid Intervention Crews, 2015 edition](#). The Alaska Fire Standards Council (AFSC) provides these skill sheets as the basis for Fire Service Rapid Intervention Crew Instructor testing and certification.

Description & Use

For certification purposes, the final skill examination will consist of a series of mandatory skills from this packet.

1. These skills sheets are for use by the Training Officer/Training Program Manager, or designee, and Fire Service Rapid Intervention Crew Instructor candidate. Use of this packet throughout a training course will assist in verifying candidate competency and completion of the [Fire Service Rapid Intervention Crew Instructor Training Record](#).
2. For eligibility to complete the final certification examination, a candidate must demonstrate competency in all skills during training.
3. This packet encompasses the requisite skills for Fire Service Rapid Intervention Crew Instructor for use during final testing for certification. Fire Service Rapid Intervention Crew Instructor courses material should utilize this packet to prepare candidates for the certification exam.
4. The final skills examination will consist of skills selected from this packet. A candidate must successfully perform each skill while being evaluated on performance competency by an AFSC examination representative.
5. The Certifying Officer will notify candidates which skills they will be required to complete at the start of the practical skills portion on the date of the examination.
6. The Training Officer/Training Program Manager or designee must complete and sign the Fire Service Rapid Intervention Crew Instructor Training Record for each candidate before a candidate can begin the final skills examination. The Fire Service Rapid Intervention Crew Instructor Training Record shall become a permanent part of the candidate's local training record, and the local accredited fire department/organization shall keep this information on file in accordance with local procedures.

Grading Criteria

1. The Training Program Manager/Training Officer, or designee, shall evaluate all Fire Service Rapid Intervention Crew Instructor skill sheet elements throughout a course.
2. There are no specific critical points designated within the practical skill sheets, and the Certifying Officer (CO) will require the candidate to repeat an individual practical skill station if *all* of the listed skill items on a selected sheet are not completed by the candidate.
3. Conducting real-time skills scenario's during the final examination is not always feasible and the Training Officer/Training Program Manager, or designee, shall ensure that the candidate can provide the Certifying Officer, or designated Evaluator, documentation of completed skill items listed on these pages. These skill sheets must be completed by the candidate prior to the final test date and available for review by the Certifying Officer.

Artificialities of Training and Testing

Training and testing for Fire Service Rapid Intervention Crew Instructor levels can only approximate on the job activities of an instructor. There are artificialities to training and testing for fire service instructors. In certain environments, the Training Officer /Training Program Manager, or designee, and the candidate must be able to adapt to simulations during the final examination to complete the required practical skills. The design of a Fire Service Rapid Intervention Crew Instructor course must enable the candidate to develop skills to manage training programs, create lesson plans, conduct classes and supervise other instructors, and evaluate and analyze written and practical exams. The Training Officer /Training Program Manager, or designee, must prepare candidates for situations that may occur throughout the training and testing environment.

Final Skills Evaluation

The AFSC designated Certifying Officer (CO) conducts the final examination and has the overall test site authority. The CO is required to perform his or her duties as outlined in the [Certification Policy Manual](#).

For preparation of the final examination, the designated CO must communicate with the Test Site Coordinator to ensure an adequate test site location is available. The Test Site Coordinator is responsible for preparation of all test site equipment/materials and arranging designated evaluators for the date of the practical examination. The CO must verify that all required elements are adequate for testing and will approve all designated Evaluators. Designated Evaluators shall receive training appropriate for the test site and are required to complete an [Evaluator Code of Ethics Compliance](#) agreement before testing begins.

The completion of each job performance requirement in the RIC Training Record is required before certification testing. The course Lead Instructor has the responsibility to complete the candidate Training Record prior to the final exam. Due to time constraints during the final examination, the candidate cannot perform some skills in the presence of the Certifying Officer. The Training Officer /Training Program Manager, or designee, shall ensure the candidate completes all skill items and provides documentation for final evaluation by the CO. The CO shall sign the completed final examination packet.

Additional Notes on Final Evaluations:

1. Candidates shall be dressed in accordance with their department policy and procedure during the final practical examination.
2. A candidate shall perform all related skills correctly.
3. Some skill evaluations may include a time limit. An Evaluator may use a digital or analog watch/stopwatch for final skills evaluation. Prior to the start of the practical examination, the CO must inspect and approve all timing devices used during final skills evaluations.
4. Some skills may require the use of equipment or documentation for the final presentation. Unless otherwise indicated, it is permissible for the candidate to prepare or assemble the required equipment or paperwork at any time, if this does not interfere with the core skill, task, or evolution.
5. Candidates must be prepared to complete skills under a variety of conditions. Optimal conditions often exist during training and skills practice, but candidates must be prepared to adapt to changing conditions that can occur in actual instructional situations. The Evaluator ultimately determines if the candidate has met the criteria specified on the skill(s) under evaluation.
6. For final examination, the performance of a skill, task, or evolution is not required to be done in the exact order of the steps (as outlined on the skill sheet), unless it is critical to a particular task. For example, a person must don turnout gear before donning an SCBA.
7. Some skills may require that a candidate verbalize information about a particular task or procedure. In such cases, any question(s) from the Evaluator to the candidate must be limited to those that satisfy the criteria listed on the skill sheet, and a question cannot exceed the scope the Airport Firefighter requirements.

Fire Service Rapid Intervention Crew Instructor Course and Final Evaluation Forms

Following is a brief outline of the reference materials and forms for use at an RIC final skills evaluation.

RICT Course Material Reference

- a. [NFPA 1407: Standard for Training Fire Service Rapid Intervention Crews, 2015 edition](#)
- b. RIC Text/Curriculum
 - Jones & Bartlett, *Fire Service Rapid Intervention Crews: Principles and Practice* © 2015
- c. RIC Training Record (this must be completed and signed off by the Training Program Manager/Training Officer, or designee,)
- d. Practical Skills and Final Examination Packet

Final Skills Examination

- a. Candidate *Training Record is reviewed by the CO to ensure all elements have been completed
- b. Candidate completes the written and practical examination administered by the CO
- c. Certifying Officer reviews and signs *Final Examination Packet for each candidate
- d. Certifying Officer transfers pass/fail information to the [Practical Examination Report Form](#)
- e. Written exam, Practical Examination Report Form and signed application are forwarded to AFSC
- f. AFSC RIC certificate is issued upon successful completion of the written and practical exam

**Note: The Training Officer/Training Program Manager, or designee, shall file the candidate's completed Training Record in accordance with local agency procedures.*

ALASKA RAPID INTERVENTION CREW TECHNICIAN PRACTICAL SKILLS EVALUATION PACKET

| | |
|-------------------|--------------|
| Candidate: | Date: |
|-------------------|--------------|

NFPA 1407- 2015 Ed.

PRACTICAL SKILL REQUIREMENTS

[RIC1](#)

| | |
|--|--|
| STANDARD: NFPA 1407- 4.1; 4.2; 4.3; 4.4 | SKILL AREA: Develop RIC Training Program |
|--|--|

TASK: The candidate shall develop a RIC training program, so that the program meets the requirements of NFPA 1407 training policy and procedure guidelines (chapter 4).

PERFORMANCE OUTCOME: The candidate shall prepare RIC program materials that address the required training policy and procedure requirements for use at the local fire department/organization level.

EQUIPMENT: NFPA 1407, NFPS 1710/1720, Local AHJ SOP/SOG, evaluation forms, and related forms.

CONDITIONS: Given agency policy, organization resources, and training goals the candidate shall prepare a packet for evaluation that includes documentation that the:

| NFPA # | No. | Task Steps | Yes | No |
|--------|-----|---|--------------------------|--------------------------|
| 4.1.1 | 1. | Candidate has developed RIC training program for fire service personnel safety | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.1.2 | 2. | Candidate program describes steps to minimize training risks for RIC member safety | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.2.1 | 3. | Candidate has established RIC operations guidelines through written policy and comprehensive training in accordance with NFPA 1407 | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.2.2 | 4. | Candidate has established training policy consistent with operational procedures of local department and automatic/mutual aid departments | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.2.3 | 5. | RIC program was developed for conducting training using NFPA 1710/1720 to establish minimum emergency scene requirements | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.2.4 | 6. | Candidate has established RIC training program to train skills as part of a team | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.2.5 | 7. | Candidate has establish training policy to address the entry level requirements, training objectives, basic skills, equipment, and training evolutions contained in NFPA 1407 | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.3.1 | 8. | Candidate program defines that RIC members in training should meet requirements of NFPA 1407: Chapter 6 | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.3.2 | 9. | Candidate program specifies that RIC members in training shall receive a copy of local RIC training policy | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.4.1 | 10. | Candidate program includes a requirement to conduct an annual performance evaluation of the RIC operations and RIC members | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.4.2 | 11. | Candidate program shall include maintain training and evaluation documentation as required by the AHJ. | <input type="checkbox"/> | <input type="checkbox"/> |

Reviewed by Fire Chief/Designated Supervisor : _____
Signature

| | | | |
|-------------------|--|----------------------------|--|
| Evaluator: | | Retest Evaluator 1: | |
| | | Retest Evaluator 2: | |

| |
|------------------|
| Comments: |
| |

_____ *Certifying Officer Name* _____ *Date*

_____ *Certifying Officer Signature*

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|---|
| <u>Overall Skill Sheet Result:</u> |
| Pass: <input type="checkbox"/> Fail: <input type="checkbox"/> |

ALASKA RAPID INTERVENTION CREW TECHNICIAN PRACTICAL SKILLS EVALUATION PACKET

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|-------------------|--------------|
| Candidate: | Date: |
|-------------------|--------------|

NFPA 1407- 2015 Ed.

PRACTICAL SKILL REQUIREMENTS

RICT 2

| | |
|--------------------------------------|--|
| STANDARD: NFPA 1407, 5.1; 5.2 | SKILL AREA: General Training Requirements |
|--------------------------------------|--|

TASK: The candidate shall delivery a RIC training activity, so that the training activity meets the requirements of NFPA 1407 instructor general requirements (chapter 5).

PERFORMANCE OUTCOME: The candidate shall oversee delivery of RIC training to ensure the local fire department/organization conducts activities in accordance with requirements.

EQUIPMENT: NFPA 1407, NFPS 1710/1720, Local AHJ SOP/SOG, evaluation forms, and other related forms.

CONDITIONS: Given agency policy, organization resources, and a training activity the candidate shall:

| No. | Task Steps | TEST | | RETEST 1 | | RETEST 2 | |
|-----|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| | | P | F | P | F | P | F |
| 1. | Develop a RIC training program for fire service personnel safety | <input type="checkbox"/> |
| 2. | Describe steps to minimize training risks for RIC member safety | <input type="checkbox"/> |
| 3. | Establish RIC operations guidelines through written policy and comprehensive training in accordance with NFPA 1407 | <input type="checkbox"/> |
| 4. | Establish a training policy consistent with operational procedures of local department and automatic/mutual aid departments | <input type="checkbox"/> |
| 5. | Develop RIC program for training using NFPA 1710/1720 to establish minimum emergency scene requirements | <input type="checkbox"/> |
| 6. | Establish RIC training program to train skills as part of a team | <input type="checkbox"/> |
| 7. | Candidate has stablish training policy to address the entry level requirements, training objectives, basic skills, equipment, and training evolutions contained in NFPA 1407 | <input type="checkbox"/> |
| 8. | Candidate program defines that RIC members in training should meet requirements of NFPA 1407: Chapter 6 | <input type="checkbox"/> |
| 9. | Candidate program specifies that RIC members in training shall receive a copy of local RIC training policy | <input type="checkbox"/> |
| 10. | Candidate program includes a requirement to conduct an annual performance evaluation of the RIC operations and RIC members | <input type="checkbox"/> |
| 11. | Candidate program shall include maintain training and evaluation documentation as required by the AHJ. | <input type="checkbox"/> |

| | | | |
|-------------------|--|----------------------------|--|
| Evaluator: | | <i>Retest Evaluator 1:</i> | |
| | | <i>Retest Evaluator 2:</i> | |

Comments:

_____ *Certifying Officer Name* _____ *Date*

_____ *Certifying Officer Signature*

| |
|---|
| <u>Overall Skill Sheet Result:</u> |
| Pass: <input type="checkbox"/> Fail: <input type="checkbox"/> |

ALASKA RAPID INTERVENTION CREW TECHNICIAN PRACTICAL SKILLS EVALUATION PACKET

| | |
|-------------------|--------------|
| Candidate: | Date: |
|-------------------|--------------|

NFPA 1407- 2015 Ed.

PRACTICAL SKILL REQUIREMENTS

[RICT 2](#)

| | |
|--------------------------------------|--|
| STANDARD: NFPA 1407, 5.1; 5.2 | SKILL AREA: General Training Requirements |
|--------------------------------------|--|

TASK: The candidate shall delivery a RIC training activity, so that the training activity meets the requirements of NFPA 1407 instructor general requirements (chapter 5).

PERFORMANCE OUTCOME: The candidate shall oversee delivery of RIC training to ensure the local fire department/organization conducts activities in accordance with requirements.

EQUIPMENT: NFPA 1407, NFPS 1710/1720, Local AHJ SOP/SOG, evaluation forms, and other related forms.

CONDITIONS: Given agency policy, organization resources, and a training activity the candidate shall:

| No. | Task Steps | TEST | | RETEST 1 | | RETEST 2 | |
|-----|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| | | P | F | P | F | P | F |
| 1. | Ensure full compliance with NFPA 1407 and verify the facility is in safe working order prior to conducting training | <input type="checkbox"/> |
| 2. | Coordinate overall evolutions during RIC training | <input type="checkbox"/> |
| 3. | Designate additional instructors as required | <input type="checkbox"/> |
| 4. | Maintain student to instructor ratio no greater than 5 to 1. | <input type="checkbox"/> |
| 5. | Verify full firefighting personal protective and SCBA equipment are worn and firefighters are on air during evolutions | <input type="checkbox"/> |
| 6. | Conduct an accountability check during evolutions | <input type="checkbox"/> |
| 7. | Monitor and supervise all assigned students | <input type="checkbox"/> |
| 8. | Provide for rest and rehabilitation of students | <input type="checkbox"/> |

| | | | |
|-------------------|--|----------------------------|--|
| Evaluator: | | <i>Retest Evaluator 1:</i> | |
| | | <i>Retest Evaluator 2:</i> | |

Comments:

| | |
|-------------------------------------|-------------|
| <i>Certifying Officer Name</i> | <i>Date</i> |
| <i>Certifying Officer Signature</i> | |

| |
|---|
| <u>Overall Skill Sheet Result:</u> |
| Pass: <input type="checkbox"/> Fail: <input type="checkbox"/> |

ALASKA RAPID INTERVENTION CREW TECHNICIAN PRACTICAL SKILLS EVALUATION PACKET

| | |
|-------------------|--------------|
| Candidate: | Date: |
|-------------------|--------------|

NFPA 1407- 2015 Ed.

PRACTICAL SKILL REQUIREMENTS

RICT 3

| | |
|---------------------------------|--|
| STANDARD: NFPA 1407- 8.2 | SKILL AREA: Methods of Evaluation |
|---------------------------------|--|

TASK: The candidate shall evaluate a RIC training activity, so that the methods of evaluation meet the requirements of NFPA 1407 required performance for rapid intervention crews (chapter 8).

PERFORMANCE OUTCOME: The candidate shall evaluate the delivery of RIC training activities to ensure the local fire department/organization conducts activities in accordance with performance requirements.

EQUIPMENT: NFPA 1407, NFPS 1710/1720, Local AHJ SOP/SOG, evaluation forms, and other related forms.

CONDITIONS: Given agency policy, organization resources, and a training activity the candidate shall:

| No. | Task Steps | TEST | | RETEST 1 | | RETEST 2 | |
|-----|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| | | P | F | P | F | P | F |
| 1. | Stage RIC in designated area prior to starting training evolution | <input type="checkbox"/> |
| 2. | Place simulated downed fire fighter in location determined prior to starting training evolution | <input type="checkbox"/> |
| 3. | Identify simulated "safe areas" prior to starting training evolution | <input type="checkbox"/> |
| 4. | Determine "safe area" location where RIC shall move downed firefighter to end the training evolution | <input type="checkbox"/> |
| 5. | Begin evolution by deploying RIC to initiate rescue | <input type="checkbox"/> |
| 6. | Conclude evolution when the downed firefighter is removed to designated "safe area" | <input type="checkbox"/> |
| 7. | Document evolution completion time | | | | | | |

| | | | |
|-------------------|--|----------------------------|--|
| Evaluator: | | <i>Retest Evaluator 1:</i> | |
| | | <i>Retest Evaluator 2:</i> | |

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|------------------|
| Comments: |
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| | |
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| _____ | _____ |
| <i>Certifying Officer Name</i> | <i>Date</i> |
| _____ | |
| <i>Certifying Officer Signature</i> | |

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|---|
| <u>Overall Skill Sheet Result:</u> |
| Pass: <input type="checkbox"/> Fail: <input type="checkbox"/> |

ALASKA RAPID INTERVENTION CREW TECHNICIAN PRACTICAL SKILLS EVALUATION PACKET

| FIRE SERVICE RAPID INTERVENTION CREW INSTRUCTOR REQUIRED MATERIALS AND EQUIPMENT | | |
|---|----------|---|
| <input type="checkbox"/> | 1 | Agency Standard Operating Procedures/Guidelines |
| <input type="checkbox"/> | 2 | Agency Training Record System |
| <input type="checkbox"/> | 3 | NFPA 1407 Standard |
| <input type="checkbox"/> | 4 | NFPA 1710/1720 Standard |
| <input type="checkbox"/> | | |

| FIRE SERVICE RAPID INTERVENTION CREW INSTRUCTOR REQUIRED FACILITY CHECKLIST | | |
|--|----------|---|
| <input type="checkbox"/> | 1 | Classroom with Table and Chairs |
| <input type="checkbox"/> | 2 | Roof/floor prop |
| <input type="checkbox"/> | 3 | Entanglement prop |
| <input type="checkbox"/> | 4 | Multi-story structure with layout conducive to various search and rescue drills |
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | | |